

BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH

Public Meeting Minutes

January 10, 2024

1 | Page



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
January 10th, 2024 - 2:00 pm

*When necessary, board members may participate electronically, with the anchor location as stated above. *

*The public may participate electronically by joining via Zoom at the following link: <https://us06web.zoom.us/j/83247042443> or calling (346) 248-7799 or (669) 900-6833, Meeting ID: .832 4704 2443. Comments will be limited to two (2) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language. *

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link:
<https://www.youtube.com/channel/UckRYDnXVDLGv9792bhWn9Wg/videos>

Next 2 Upcoming Commission Meeting Dates: Wednesday, January 17, 2024 at 2:00 pm and Wednesday February 7, 2024 at 2:00pm.

~COMMISSION MEETING MINUTES~

Commissioner Gordon (Chair), Commissioner Sakievich (Vice Chair) and Commissioner Powers Gardner in Attendance.

Others in Attendance: See attached attendance sheet and Zoom list.

(Meeting called to order: 2:08 pm)

PRAYER/READING/THOUGHT: Ezra Nair
PLEDGE OF ALLEGIANCE: Lisa Shepherd

RECOGNITION

1. RECOGNITION OF JANUARY 2024 EMPLOYEE OF THE MONTH

-PJ Maughan, Human Resources

COMMISSIONER GORDON ANNOUNCED THE UTAH COUNTY EMPLOYEE OF THE MONTH, RICHARD SMITH.

I would like to nominate Richard Smith in the Assessor's office for Employee of the month. Not only is Richard a spectacular and understanding Supervisor, but he also worked in the office during the entire Covid Pandemic even though he had permission to work from home. Richard has such a fun and helpful personality; he is always happy and cheerful, creating the kind of work environment where fellow employees actually look forward to coming to work every day! Richard is motivated and works hard. If he is asked a question that he isn't quite sure about, he will go the extra mile to find the answer. He will research and do the leg work and find the answer. Richard was hired as a Supervisor in the Assessor's office during a very busy time, and rather than be timid or sit back and wait to learn over time, he jumped right in and started answering phone calls from taxpayers who frequently call in with off-the-wall questions, and he did so in a very professional manner. Richard has been a lightning speed learner. Part of his job is to help with Greenbelt inquiries, and he has been a tremendous asset to the Assessor's office in this capacity. Richard deals with some very unpleasant taxpayers, and he does this with such pleasantness that even though the taxpayer came in with a chip on the shoulder, they leave with a smile on their face. No one can come into the Assessor's office without leaving feeling the happy spirit that is within that office because of Richards bright personality. Richard is always willing and able to answer almost every question pertaining to the Assessor's office. He is extremely knowledgeable, and the Assessor's office is a much better work environment because of Richard Smith, and it is for these reasons that I Nominate Richard for employee of the month.

Richard is always in the office and willing to help. Whether it is a question we have or a taxpayer needing assistance, he makes himself available. If he doesn't know the answers, he will do his best to find out and get back to us. Richard never seems bothered to help, instead he quietly, professionally, and kindly does what is needed, even when it may not be in his job description. He is embracing his new job responsibilities and learning as much as he can about personal property. We frequently send taxpayers to Richard for assistance because we know he is available, willing, and has the knowledge base to help. Thanks for all you do at Utah County! You make our jobs easier and more enjoyable.

Tamara Lance and Lisa Nielson and the Utah County Treasurer's Office

(Timestamp: 6:35)

RALF BARNES (HUMAN RESOURCE DIRECTOR) MADE A RECOMMENDATION THAT THE ELECTED OFFICIALS IN UTAH COUNTY NEED A SALARY INCREASE. WE ARE ABOUT 21% LOWER IN COMPARISON TO WASHINGTON, DAVIS, AND SALT LAKE COUNTIES. THE DEPARTMENT WOULD LIKE TO GET THE OFFICIALS AT MARKET AND NOT FALL TOO FAR BEHIND.

**COMMISSIONER POWERS GARDNER: MOTION TO OPEN PUBLIC HEARING
COMMISSIONER SAKIEVICH: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

(PUBLIC HEARING OPEN)

PUBLIC HEARING

1. PUBLIC HEARING TO CONSIDER A CHANGE IN THE EXISTING SALARIES OF THE COUNTY OFFICERS OF UTAH COUNTY, UTAH.

-Paul Jones, Attorney

COMMISSIONER POWERS GARDNER: MOTION TO CLOSE PUBLIC HEARING

COMMISSIONER SAKIEVICH: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

CONSENT AGENDA

(Timestamp: 14:14)

WORK SESSION

1. PRESENTATION BY THE UTAH COUNTY SHERIFF'S OFFICE VICTIM SERVICES PROGRAM

-Christiana Wagstaff, Sheriff



Utah County Sheriff's Office

VICTIM SERVICES

**CHRISTIANA WAGSTAFF
-PROGRAM DIRECTOR**



AGENDA

PROGRAM OVERVIEW

PROGRAM NUMBERS (JULY 1, 2023-DECEMBER 31, 2023)

PROGRAM CASE EXAMPLES

PROGRAM GOALS -HOPES AND DREAMS

MISSION STATEMENT



Our Victim Services Program is committed to advocating for and supporting victims as they navigate the aftermath of crime, offering empathy and respect throughout the process.

VICTIM ADVOCATE TEAM



**Christiana Wagstaff
& Remi**

Program Director & Victim Advocate
Psychiatric Service Dog (in training)



Summer Simkins

Victim Advocate



Lauren Davis

Victim Advocate



Aranxa Mendez

Victim Advocate

PROGRAM JURISDICTION



PROGRAM FUNDING



UTAH COUNTY

- Utah County Sheriff's Office Investigations Budget



STATE GRANT

- Utah Victim Services Program Grant distributed and monitored by the Utah Office for Victims of Crime (UOVC)



CONTRACTED CITIES

- Salem
- Santaquin
- Vineyard
- Eagle Mountain



VICTIM SERVICES PROGRAM NUMBERS

JULY 1, 2023-DECEMBER 31, 2023



SERVICES

Information and Referral (995)

- Proactive Reach outs
- Connect to community resources
- Connect to victim service programs
- Court process information
- Victim Rights

Personal Advocacy (129)

- Victim Advocacy/Accompaniment to medical forensic exam
- Intervention with employer, creditor, landlord, or academic institution
- Immigration Assistance
- Transportation Assistance

Emotional Support and/or Safety Services (437)

- Crisis Intervention
- Safety Planning
- Validation
- Emergency Funds (\$1,743)
- High Lethality Protocol

Criminal/Civil Justice System Assistance (612)

- Notification of criminal justice events/updates
- Accompaniment to court hearings
- Prosecution interview advocacy/accompaniment
- Law Enforcement interview advocacy/accompaniment
- Crime Victim Reparations (101)
- Civil and/or Criminal Protection Orders (60 Civil POs)

VICTIMS SERVED

New Victims Served	*20 victims had multiple victimizations	518
Adult Physical Assault		26
Adult Sexual Assault		27
Adults Sexually Abused as Children		6
Bullying		14
Burglary		3
Child Endangerment		1
Child Physical Abuse or Neglect		25
Child Sexual Abuse		61
Child Sexual Exploitation		8
Domestic/Family Violence		295
Elder Abuse or Neglect		1
Human Trafficking: Sex		1
Protection Order Violations		30
Robbery		1
Stalking/Harassment		31
Survivors of Homicide Victims		2
Unattended Deaths (Accidental/Suicide/Overdose/Homicide)		13

CASE EXAMPLES

- Adult Sexual Assault -State of Utah vs. D.G.
- Child Sexual Abuse -State of Utah vs. J.H.
- Domestic Violence -State of Utah vs. N.A.

*Content Warning

STATE OF UTAH VS D.G.

Case 211400861 Forcible Sexual Abuse

Offense Date: March 19, 2021

Resolution Date: December 11, 2023

Plea: Amended to a 2nd Degree Felony/ 1-15 years in Prison-Suspended;
364 Days in Jail/36 months Probation/10 years Sex Offender Group B
Compliance/\$10,000 fine-Suspended; Fine \$1,193/Continuous Protective
Order

Victim Endured: 33 months from arrest to resolution/5 sets of
prosecutors/Retelling her story over and over/Outcasted by friends

Victim "I was raped by someone I once considered to be my best friend.
How could someone I loved and trusted do something so hurtful and
dehumanizing?"



STATE OF UTAH VS J.H.

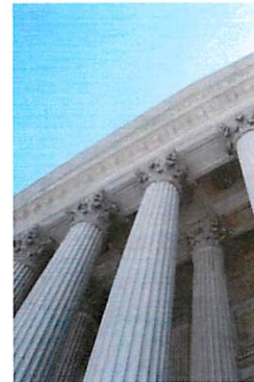
Case 221402023 Aggravated Sexual Abuse of a Child x4 & Sodomy on a Child x2

Offense Date: January 01, 2015, Filed Date: September 1, 2022

Resolution Date: April 10, 2023

Pled Guilty to Charge 6, Sodomy on a Child; Charge 5 and the Aggravated Sexual Abuse of a
Child x4 dismissed/ 25-to-Life in Prison (Credit for 221 days previously served)/Fine \$83;
Continuous Protective Order

Victims Endured: 6 months from arrest to resolution/Confusion, Stress, Anxiety regarding court
process/ Difficulty accessing victim resources due to being married to offender /Extreme
Financial Hardship due to difficulty attending work and school due to stress/ Victims are
currently writing a book about the abuse and hope to create a support group for other
survivors.



STATE OF UTAH VS N.A.

Case 221100929 Aggravated Assault -Domestic Violence x3; Assault & Unlawful Detention and Unlawful Detention of a Minor

Offense Date: August 22, 2022

Resolution Date: October 25, 2022

Plea: Guilty to count 1 & 2; Charges 3, 4 & 5 Dismissed; 1 15 years in Prison x2 Suspended; 150 days in Jail with credit for 111 days previously served; 48 months Probation/Fine \$786.00/Continuous Protective Order

New Charges 231100616: Rape; Object Rape; Aggravated Kidnapping; Tampering with a Witness; Violation of Sentencing/Continuous Protective Order x7; Aggravated Assault DV x3; Assault with Substantial Bodily Injury DV; Attempted Possession of a dangerous Weapon by a Restricted Person; Threat of Violence

Violation of Probation: April 3, 2023

Violation of Probation Resolution: July 21, 2023

Prosecutor: "We gambled with the victim's life last time and it cost her almost everything"

Probation Revoked original sentence imposed 1-to-15 x2 Consecutive (2-to-30)

Case 231100616 ongoing



PROGRAM GOALS

PSYCHIATRIC SERVICE DOG

VOLUNTEER PROGRAM

**COMMUNITY CONNECTEDNESS/
COORDINATED CARE**

PROGRAM EVALUATION SURVEY



VOLUNTEER PROGRAM



Court Advocacy



On-Call crisis
response



Emotional and
Judicial Support



Office Advocacy

COMMUNITY CONNECTEDNESS & COORDINATED CARE



Utah County Attorney's Office -
Victim Coordinators



The Refuge Utah -Community Based
Advocates



Utah Legal Services -Legal
Representation



Timpanogos Legal Center -Free
Legal Advice

QUANTITATIVE EVALUATION SURVEY

- Partnership with Utah Valley University College of Health and Public Services
- Identify questions that will assess the effectiveness and impact of our victim services program
- Implement online (& paper) survey to large number of victims served across all victimizations
- Collect, Analyze and Interpret Quantitative Data
- Based on results a Qualitative Face-to-Face Survey may follow





REGULAR AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR JANUARY 10, 2024 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

2. APPROVAL OF THE MINUTES FOR THE JANUARY 3, 2024 BOARD OF COMMISSIONERS BOARD MEETING

-Jolynn Clegg, Clerk

3. APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH LIVINGSTONE PSYCHOLOGICAL SERVICES & ASSESSMENTS

-Jeff Robinson, Sheriff

Agreement: 2024 - 24

4. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION CHANGING THE EXISTING SALARIES OF THE UTAH COUNTY ELECTED OFFICERS.

-Paul Jones, Attorney

Resolution: 2024 - 25

5. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION DELEGATING AUTHORITY TO THE HUMAN RESOURCES DIRECTOR TO APPROVE VOLUNTEERS.

-Ben Stanley, Attorney

Resolution: 2024 - 26

6. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH SALEM CITY FOR FIRE AND 911 AMBULANCE SERVICES

-Kirk Bertelsen, Community Development

Resolution: 2024 - 27

Agreement: 2024 - 28

7. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO FOR SURPLUS OR DISPOSAL OF IT EQUIPMENT.

-Patrick Wawro, Information Systems

Agreement: 2024 - 29

8. RECEIVE THE RECOMMENDED PROPOSALS FOR RFP 2023-31 FOR ACTUARIAL SERVICES AND RECOMMEND A PROPOSAL FOR NEGOTIATION OR AWARD OF A CONTRACT.

-Robert Baxter, Auditor

Agreement: 2024 - 30

9. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT WITH THE CITY OF SARATOGA SPRINGS FOR THE 400 EAST - CROSSROADS BLVD TO GRASSLAND DR PROJECT

-Richard Nielson, Public Works

Resolution: 2024 - 31

Agreement: 2024 - 32

10. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT WITH THE CITY OF SARATOGA SPRINGS FOR THE PONY EXPRESS CONNECTION PROJECT

-Richard Nielson, Public Works

Resolution: 2024 - 33

Agreement: 2024 - 34

11. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT WITH THE CITY OF SARATOGA SPRINGS FOR THE SARATOGA ROAD AND PONY EXPRESS WIDENING PROJECT

-Richard Nielson, Public Works

Resolution: 2024 - 35

Agreement: 2024 - 36

12. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #2 FOR AGREEMENT #2008-702 WITH AIRE-MASTER TO INCREASE THE PRICE PER DEODORIZER FROM \$6 TO \$6.30.

-RICHARD NIELSON, Public Works

Agreement: 2024 - 37

13. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE FIXED COMPENSATION OF THE UTAH COUNTY JUSTICE COURT JUDGES FOR THE YEAR 2024.

-Merritt Fullmer, Human Resources

Resolution: 2024 - 38

14. APPROVE AND AUTHORIZE IMPLEMENTATION OF A COST OF LABOR INCREASE FOR CAREER SERVICE AND APPOINTED EMPLOYEES, EFFECTIVE PAY PERIOD 3 OF 2024.

-Merritt Fullmer, Human Resources

Agreement: 2024 - 39

15. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS (MAG) FOR TRANSPORTATION SERVICES FOR THE SENIOR COMPANION PROGRAM.

-Juli Vanginkel, Health

Agreement: 2024 - 40

16. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH MOUNTAINLAND ASSOCIATION OF GOVERNMENTS (MAG) FOR TRANSPORTATION SERVICES FOR THE FOSTER GRANDPARENT PROGRAM.

-Juli Vanginkel, Health

Agreement: 2024 - 41

17. APPROVE AND AUTHORIZE FOODSAFEPA TO BE AN AUTHORIZED FOOD HANDLER PERMIT PROVIDER.

-Juli Vanginkel, Health

Agreement: 2024 - 42

18. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 3 TO UTAH COUNTY AGREEMENT # 2021-597 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR PPPHEA EXPANSION.

-Juli Vanginkel, Health

Agreement: 2024 - 43

19. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE ARTHRITIS PROGRAM 2024.

-Juli Vanginkel, Health

Agreement: 2024 - 44

20. APPROVE AND SET A DATE, TIME, AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

21. APPROVE AND SET A DATE, TIME, AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH

Public Meeting Minutes

January 10, 2024

14 | Page

22. APPROVE AND SET A DATE, TIME, AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

23. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

PUBLIC COMMENTS

NONE

(Moved to Closed Meeting: 2:37 pm)

(Reopened to Public Meeting: 3:01 pm)

COMMISSIONER SAKIEVICH: MOTION TO ADJOURN

COMMISSIONER POWERS GARDNER: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

(Meeting Adjourned: 3:10 pm)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at 801-851-8215. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

Those in Attendance via Zoom:

Colton Fox

Anthony Canto

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
January 10, 2024 - 2:00 p.m.

PRINT CLEARLY

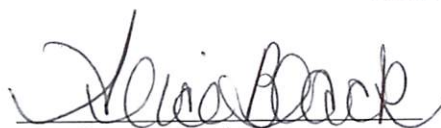
Name:	Agency:
Alice Black	UC Clerk Office
Burt Gratheld	Assessor
Theron Case	Assessor's
Diane Garcia	Assessor's
Andrea Allen	Recorder
Robert Baxter	Purchasing
Eric Edwards	UC HD
Usher Gratt	UC HD
Aaron Davidson	Chief
Merlin Ethington	Assessor's
James Longhurst	IT
Margi Sakovich	

Minutes approved on January 17, 2024 Commission Meeting.




Brandon Gordon, Commission Chair

ATTEST:


Deputy Clerk