



Request for Proposal

May 9, 2016
RFP #2016-08S

The RFP number must appear on
all related correspondence.

THIS IS NOT AN ORDER

PROPOSALS ACCEPTED NO LATER THAN:
3:00 pm, Monday, May 23, 2016

TO: Susan Bursett

Utah County Auditor's Office
100 East Center, Suite 3600
Provo, UT 84606, (801) 851-8234

Through this Request for Proposal, Utah County intends to select a qualified supplier to provide a law library for the jail inmates.

*******See Attachment for Specifications and Requirements*******

All questions should be directed to:

Milo Keele
milok@utahcounty.gov
801-851-4203

Proposals should be mailed, hand delivered, faxed or emailed to Susan Bursett, Utah County Purchasing Agent, 100 E. Center St., Suite 3600, Provo, UT 84606.
Phone: 801-851-8234; Fax: 801-851-8232; e-mail: susanbu@utahcounty.gov

Please include the signed signature sheet with your proposal.

Reference RFP # 2016-08S on all documents pertaining to this proposal. All proposals are due on Monday, May 23, 2016, at 3:00 pm.

No late proposals will be accepted.

Utah County reserves the right to reject any or all proposals or waive minor irregularities when to do so would be in the best interest of Utah County. Minor irregularities are those which will not have a significant adverse effect on overall competition or performance levels.

Susan Bursett
Utah County Purchasing Agent

UTAH COUNTY JAIL INMATE LAW LIBRARY BID

To provide a legal research program for jail inmates via searchable databases for self-representation in criminal cases and conditions of confinement/grievance cases.

SPECIFICATIONS

Contract term 3 years.

Fixed price for contract term with no increases. Required databases updated at least once per quarter:

All Utah state court, Utah federal district court and 10th Circuit court decisions.

Federal and Utah rules of civil and criminal procedure.

Utah State Code, United States Code.

Utah and US constitutions.

All federal district and Circuit courts and US Supreme Court.

Search results to indicate whether indicated cases have been overruled or have possible negative treatment.

Monthly fee includes unlimited use on 2 terminals.

No internet access to inmates through the provided program. Computer access must be site specific. No inmate access to any general search engines or other websites through the provided program.

System compatible with existing Utah County hardware. Software compatible with Windows XP and Windows 7.

Final agreement to include the conditions of this bid and acceptable to Utah County Attorney's Office. Submit standard contract with bid.

Each party is responsible for and shall indemnify and hold the other harmless for their own acts, errors and omissions. County indemnification obligations are subject to the Governmental Immunity Act of Utah.

Access for two computers. One located in the inmate law library and one computer located in jail administration. Jail administration access to include all state and federal courts.

Please list any additional features provided in addition to the above requirements.

Utah County may reject any or all bids and may revise the above specifications when in the best interest of Utah County.

SIGNATURE SHEET

I hereby certify that the information submitted by me/my firm in response to this RFP, including the pricing and all written and electronic information in this RFP response is true and accurate.

I understand that Utah County has the right to reject any or all Proposals or to waive minor irregularities when to do so would be in the best interests of Utah County.

Name of Firm _____

Address _____

Phone Number _____ Fax _____

Email Address _____

Print Name _____

Signature _____ Date _____