

**Solicitor Application - Change Request**  
**Unincorporated Utah County - Community Development**  
 51 S University Ave., Suite 117 Provo Utah 84601  
 (801)851-8353 - (801)851-8344

**Office Use Only**

Date Received \_\_\_\_\_

**Office Use Only - Approval Status**

Amended Cert. & Badge issued Date \_\_\_\_\_ By \_\_\_\_\_  
 Amended Cert. Denied Date \_\_\_\_\_ By \_\_\_\_\_

Fee: \$5.00  
 Receipt No. \_\_\_\_\_

**Applicant Section I**

*Name must be true, correct and legal name, including any former names or aliases used during the last ten (10) years.*

Full Name:		Date of Birth:	
Home Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Phones: ( )	( )	( )	( )

**Applicant Section II - Change Request**

**Responsible Person or Entity Change**

Responsible Person or Entity, if different from applicant: \_\_\_\_\_

Home Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Phones: ( )	( )	( )	( )

Address where all notices to the applicant are to be sent:  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Organization:  
 Corporation    LLC    LP    Partnership    Sole Proprietor    Other:

DBA #	Sales Tax #	Federal Tax I.D. #	Special Events Sales Tax #
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If the above information is not issued to the applicant, name of responsible person or entity: \_\_\_\_\_

**Goods or Services Change**

**Applicant Section VI - Signature**

I hereby affirm, under penalty of perjury, that the information provided herein is complete, truthful, and accurate.

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Date

**Office Use Only**

**Solicitation Certificate Review for an Amended Application**

- Yes No Since the submission of the completed application, the applicant is **not** subject to a previously undisclosed or unknown disqualifying status.
- Yes No The payment of all fees is complete.
- Yes No Since the submission of the application, the County has **not** received a substantiated report regarding the past or present conduct of the applicant.
- Yes No Since the submission of the application, the County or other governmental entity has **not** either criminally convicted or obtained a civil injunction against the applicant for violating Utah County Code Article 14-1 or similar Federal, State, or municipal laws in a manner rising to the level of a disqualifying status.
- Yes No Since the submission of the application, a final civil judgment has **not** been entered against the applicant that: (A) the applicant had either engaged in fraud, or intentional misrepresentation, or (B) that a debt of the applicant was non-dischargeable in bankruptcy pursuant to 11 U.S.C. § 523(a)(2), (a)(4), (a)(6), or (a)(19).

Issue written notice to the applicant and the responsible person or entity, if any, that the application either:

\_\_\_ will be issued an annual or renewal certificate, eligible for renewal one year from the date of issuance of the annual certificate; or

\_\_\_ will not be issued an annual or renewal certificate for reasons cited above according to the Utah County Code, Section 14-1-14.

\_\_\_\_\_  
Licensing Officer

\_\_\_\_\_  
Date