

Solicitor Application Unincorporated Utah County - Community Development 51 S University Ave., Suite 117 Provo Utah 84601 (801)851-8353 - (801)851-8344	Office Use Only Date Received _____ Fee: \$15.00 Receipt No. _____
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Office Use Only - Approval Status		
Temp. Cert. & Badge issued	Date _____	By _____
Temp. Cert. Denied	Date _____	By _____
Annual Cert. & Badge issued	Date _____	By _____
Annual Cert. Denied	Date _____	By _____

Applicant Section I - Business Information
Name must be true, correct and legal name, including any former names or aliases used during the last ten (10) years.

Full Name:		Date of Birth:	
Home Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Phones: () () () ()			
Responsible Person or Entity, if different from applicant:			
Home Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Phones: () () () ()			
Address where all notices to the applicant are to be sent:			
		City:	State: Zip:
Type of Organization:			
<input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LP <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other:			
DBA #	Sales Tax #	Federal Tax I.D. #	Special Events Sales Tax #

If the above information is not issued to the applicant, name of responsible person or entity:

<p style="text-align: center;">Applicant Section II</p> <p style="text-align: center;"><i>Items required to be submitted with application</i></p> <p>___ B.C.I. Report less than 180 days old</p> <p>___ Proof of identification (one of the following):</p> <p>___ Valid State issued Driver License</p> <p>___ Valid State issued Identification Card</p> <p>___ Valid Passport issued by the United States</p> <p>___ Valid U.S.A. Military Identification Card</p>	<p style="text-align: center;">Applicant Section III</p> <p style="text-align: center;"><i>List Goods or Services offered</i></p>
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Applicant Section IV - Waiver Statement

I, _____ do hereby agree to allow Utah County to obtain a name/date of birth B.C.I. background check on myself for the purposes of enforcement of the Utah County Code, Article 14-1.

Applicant's Signature

Date

Applicant Section V - Disqualifying Status

Applicant must answer Yes or No to each of the following questions:

- 1. I have been criminally convicted of:
Yes No a. Felony homicide.
Yes No b. Physically abusing, sexually abusing, or exploiting a minor.
Yes No c. The sale or distribution of controlled substances.
Yes No d. Sexual assault of any kind.
- 2. I have criminal charges currently pending against me for:
Yes No a. Felony homicide.
Yes No b. Physically abusing, sexually abusing, or exploiting a minor.
Yes No c. The sale or distribution controlled substances.
Yes No d. Sexual assault of any kind.
- 3. I have been criminally convicted of a felony within the last ten (10) years.
Yes No
- 4. I have been incarcerated in a federal or state prison within the past (5) years.
Yes No
- 5. I have been criminally convicted of a misdemeanor within the past (5) years involving a crime of:
Yes No a. Moral turpitude.
Yes No b. Violent or aggravated conduct involving persons or property.
- 6. I have a final civil judgment entered against me within the last five (5) years, indicating that:
Yes No a. I have either engaged in fraud or intentional misrepresentation.
Yes No b. A debt of mine was non-dischargeable in bankruptcy pursuant to 11 U.S.C. § 523(a)(a)(4), (a)(6), or (a)(19).
- 7. I am currently on parole or probation to any court, penal institution, or governmental entity, including being under house arrest or subject to a tracking devise.
Yes No
- 8. I have an outstanding arrest warrant from any jurisdiction.
Yes No
- 9. I am currently subject to a protective order based on physical or sexual abuse issued by a court of competent jurisdiction.
Yes No

Applicant Section VI - Signature

I affirm that I have received and reviewed a copy of the Written Disclosures Document, which is a copy of Article 14-1 of the Utah County Code.

Applicant Signature

Date

I hereby affirm, under penalty of perjury, that the information provided herein is complete, truthful, and accurate.

Applicant Signature

Date

Office Use Only
Temporary Solicitation Certificate Review

A temporary certificate shall be issued allowing the applicant to immediately begin door-to-door solicitation upon the following conditions:

- Yes No Applicant has submitted a complete application.
- Yes No Applicant has submitted the required fee.
- Yes No Applicant has established proof of identity and a copy has been made. Type of proof _____
- Yes No Applicant's representations on the application form does **not** affirmatively show a disqualifying status.
- Yes No The B.C.I. does **not** affirmatively show a disqualifying status.
- Yes No Applicant has **not** previously been denied a certificate by the County, or had a certificate revoked for grounds that still constitute a disqualifying status under the Utah County Code, Article 14-1.
- Yes No The written Disclosure Document has been given to the applicant.

All requirements have been met to issue a Solicitor Temporary Certificate to the applicant.

Licensing Officer

Date

The applicant has failed to meet the requirement(s) as noted above and is denied a Solicitor Temporary Certificate.

Licensing Officer

Date

Annual Solicitation Certificate Review

Within twenty-five (25) calendar days of the issuance of a temporary certificate the County shall verify the truthfulness and completeness of the information submitted by the applicant and find that it is acceptable or is not acceptable.

- Yes No The information submitted by the applicant at the time of the granting of the temporary certificate is found to be complete and correct.
- Yes No Since the submission of the completed application, the applicant is **not** subject to a previously undisclosed or unknown disqualifying status.
- Yes No The payment of all fees is complete.
- Yes No Since the submission of the application, the County has **not** received a substantiated report regarding the past or present conduct of the applicant.
- Yes No Since the submission of the application, the County or other governmental entity has **not** either criminally convicted or obtained a civil injunction against the applicant for violating Utah County Code Article 14-1 or similar Federal, State, or municipal laws in a manner rising to the level of a disqualifying status.
- Yes No Since the submission of the application, a final civil judgment has **not** been entered against the applicant that: (A) the applicant had either engaged in fraud, or intentional misrepresentation, or (B) that a debt of the applicant was non-dischargeable in bankruptcy pursuant to 11 U.S.C. § 523(a)(2), (a)(4), (a)(6), or (a)(19).

Issue written notice to the applicant and the responsible person or entity, if any, that the application either:

- ___ will be issued an annual certificate, eligible for renewal one year from the date of issuance of the annual certificate; or
- ___ will not be issued an annual certificate for reasons cited above according to the Utah County Code, Section 14-1-14

Licensing Officer

Date

Office Use Only
Renewal Solicitation Certificate Review

- Yes No The information submitted by the applicant when seeking renewal of a certificate is found to be complete and correct.
- Yes No Since the submission of the renewal application, the applicant is **not** subject to a previously undisclosed or unknown disqualifying status.
- Yes No The payment of all fees is complete.
- Yes No Since the submission of the application or granting of a certificate, the County has **not** received a substantiated report regarding the past or present conduct of the applicant.
- Yes No The County or other governmental entity has **not** either criminally convicted or obtained a civil injunction against the applicant for violating Utah County Code Article 14-2 or similar Federal, State, or municipal laws in a manner rising to the level of a disqualifying status.
- Yes No Since the submission of the application, a final civil judgment has **not** been entered against the applicant indicating that: (A) the applicant had either engaged in fraud, or intentional misrepresentation, or (B) that a debt of the applicant was non-dischargeable in bankruptcy pursuant to 11 U.S.C. § 523(a)(2), (a)(4), (a)(6), or (a)(19).

Issue written notice to the applicant and the responsible person or entity, if any, that the application either:
___ will be issued an annual certificate, eligible for renewal one year from the date of issuance of the annual certificate; or
___ will not be issued an annual certificate for reasons cited above according to the Utah County Code, Section 14-1-14.

Licensing Officer

Date