

Community Development

51 South University Avenue
Suite 117 Provo, Utah 84601



Planning Division

General Phone Number - 801-851-8343

Required Items: Only complete submissions will be accepted. An application will not be considered complete unless all the required documents listed below have been submitted in PDF file format, along with four hard copies, to the Utah County Community Development Office.

DISCLAIMER: All subdivisions must comply with the applicable zoning ordinance found in Utah County Land Use Ordinance Chapter 14. The information provided using this subdivision application checklist is only intended to be general summary information for the public. It is not intended to take the place of either the written law or regulations. The subdivision application checklist does not warrant or assume any legal liability or responsibility for the accuracy, completeness, or usefulness of any information disclosed on the subdivision application checklist.

Final Subdivision Submittals

Please read the applicable sections of chapter [14.12](#), entitled Planned Subdivisions of the Utah County Land Use Ordinance, [Utah Code 17-27a-6](#), and [Utah Code 17-27a-528](#), in detail before submitting any types of Planned Subdivision application.

Applicant	County	
<input type="checkbox"/>		All corrected documents required for the preliminary submittal which have been reviewed and approved by the county
<input type="checkbox"/>		Application completed and signed by all owners (14.12.C.1) (Form)
<input type="checkbox"/>		Application Fee (14.12.C.1) (See Utah County Code Fee Schedule)
<input type="checkbox"/>		Tax Report (14.12.C.7.c)
<input type="checkbox"/>		Lien Holder Consent (If applicable) (14.12.C.7.c)
<input type="checkbox"/>	<input type="checkbox"/>	Declaration and Dedication of Water (The applicant will obtain the form from the staff, have it notarized, and then submit it back to the staff) (14.12.C.7.f)
	<input type="checkbox"/>	Conformance Letter from Utah County Public Works (14.12.C.7.k)
<input type="checkbox"/>	<input type="checkbox"/>	Tax Clearance from Utah County Treasurer. (14.12.C.7.m)

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<input type="checkbox"/>	<input type="checkbox"/>	Bonding Requirement (Please collaborate with Public Works to obtain approval before recording)
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Final Subdivision Plat

Applicant	County	
<input type="checkbox"/>		Signatures of all owners as shown on the title report (14.12.C.7.c)
<input type="checkbox"/>		Signatures of all utility providers (14.12.C.8.g.(7))
<input type="checkbox"/>		Note for all easements, other title restrictions, and blanket easements. (including the recording information (14.12.C.7.c)
<input type="checkbox"/>		The legal description of the property shall match exactly the legal description as contained on the plat (14.12.C.7.c)
<input type="checkbox"/>		Note for the declaration and dedication of water (14.12.C.7.f)
<input type="checkbox"/>		Submit Mylar to the County Community Development
	<input type="checkbox"/>	Signatures of all required County Staff and Commissioner Chair (14.12.C.8.g)