

UTAH COUNTY PUBLIC WORKS
2855 SOUTH STATE STREET
PROVO, UTAH 84606
Tel: (801) 851-8600 Fax: (801) 851-8612

ACCESS PERMIT

Permit Number _____

APPLICANT INFO

Applicant's Name: _____

Mailing Address: _____

Home Phone: _____ Cell: _____

Email: _____

CONTRACTOR INFO

Contractor: _____

Contractor Address: _____

Office Phone: _____ Cell: _____

Email: _____

JOB INFO

Job Address: _____ Anticipated Starting Date: _____

Property type applying for access: Agricultural Residential Commercial Recreational Industrial
 Other (explain) _____

**** Note: Applicant must provide a detailed site plan before this application will be reviewed by Utah County**

**** The green shaded areas below are to be filled out by Utah County personnel only ****

SUBMISSION INFO

Applicant Submission Date: _____

FEE INFO

Permit Fee: _____ Receipt #: _____

SPECIAL CONDITIONS

Approval of access permit is contingent on the following special conditions being satisfied:

Conditional Approval by: _____ Conditional Approval Date: _____

APPLICANT AGREEMENT

This application is hereby made for an Access Permit as specified above and I have provided a detailed site plan of planned improvements. I hereby acknowledge that I have read and agree to comply with all **general permit conditions** as listed within County Ordinance 1980, 17-141 & 17-146, the Utah County Development Standards. (The ordinance is reprinted on the back of this form). I also have read and agree to comply with all **special conditions** detailed above on this form and herewith assume all obligations and provisions therein, and to any increases in fees should the County's inspection or restoration costs exceed the amounts shown hereon.

Signature of Applicant _____ Date Signed: _____

APPLICATION STATUS

Under Review: Date: _____
Approved: Date: _____
Open: Date: _____
Closed: Date: _____
Void: Date: _____

INSPECTION 1

Inspector: _____ Date: _____
Inspector's Notes: _____

INSPECTION 2

Inspector: _____ Date: _____
Inspector's Notes: _____

INSPECTION 3

Inspector: _____ Date: _____
Inspector's Notes: _____

UTAH COUNTY PERMITS GENERAL CONDITIONS

1. The Applicant agrees to comply with County Ordinance 1980, 17-141 & 17-146, the Utah County Development Standards, and all the General and Special Conditions set forth herein by the Utah County Engineer. Violation of any of these conditions may constitute grounds for forfeiture of any bonds held by Utah County and prosecution by Utah County.
2. Notification for Inspection: The Applicant shall notify the County Engineer's Office 24 hours prior to any excavation work within the county rights-of-way and/or county owned properties. (Notify Utah County at 851-8600)
3. Removal of Installation: The Applicant agrees that if any part of this new "Access" and/or new "Utility" and/or any new "Installation", which interferes with the future use of the public road way, will be removed or relocated as designated by the Utah County Engineer at the expense of the applicant or successors in interest.
4. Safety Requirements and Liability: The Applicant and his Contractors are responsible for the warning signs required in behalf of the public safety. All warning signs and their placement shall comply with the current MUTCD (Manual on Uniform Traffic Control Devices) standards. Utah County can supply a copy of these standards upon request of the Applicant. The Applicant shall assume sole liability for any injuries or damages caused to any parties as a result of fulfillment of this permit and related construction operations. Utah County shall be free and harmless from any and all damages and accidents that may occur during the construction operations of this permit.

SPECIAL CONDITIONS FOR THE PERMIT TO WORK IN A PUBLIC WAY

1. Bond Requirements: The Applicant will be required to post a \$6.00 per sq. ft. bond for the replacement of existing asphalt surfaces and a \$3.00 per sq. ft. bond for existing gravel surface. The area of excavation and size of bond shall be calculated by Utah County.
2. Blue Stake: Before commencing excavation, the applicant shall call "Blue Stakes" at 1-800-662-4111.
3. Maintenance Responsibilities: The Applicant will maintain and be responsible for the place of the excavation for a period of one year from the date of completion. The Applicant will be responsible to maintain all new approved accesses.
4. Time Limit: An Excavation Permit is valid for 90 days after the approval of the County Engineer, However, once construction has begun the Applicant has 14 days to complete the work within the county right-of-way.
5. Saw Cutting: Saw cutting is required on all existing asphalt surfaces before material can be removed. The pavement shall be cut in neat, vertical, straight lines, to allow for specified compaction densities along the face of the cut. Any pavement outside the trench, which is damaged, shall be removed in a neat straight line. All concrete surfaces shall be removed to the nearest control joint (or score line). Some concrete surfaces may require saw cutting. Hydra hammers are not allowed.
6. Compaction Operations: The Applicant may not commence backfilling until approved compaction equipment is on site. Approved compaction equipment shall be capable of providing specified compaction. Backhoes shall not be considered approved compaction equipment. Jetting will be used only if approved in writing by the County Engineer. All backfill shall be thoroughly compacted in six inch layers with approved compaction equipment to prevent future settlement (for approved backfill material, see Development Standards).
7. Tack Coat: The Applicant will be required to place a tack coat along the exposed vertical edges of asphalt concrete with Type RC or MC 70-250 bituminous tack coat when installing bituminous surfaces.
8. Bituminous Material: Bituminous material shall comply to the requirements of UDOT Section 402, the ½ inch gradation is recommended for the surface course. The thickness of the bituminous courses shall be equal to the adjacent asphalt concrete thickness but no less than three inches (3") unless otherwise specified by the County Engineer.

SPECIAL CONDITIONS FOR THE ACCESS PERMIT

1. Right-of-Way: The portion of the road right-of-way lying between the road centerline and the road boundary line adjacent to the applicant's property shall be dedicated to the county along its entire interface with the applicant's property. The width of said dedication shall be the standard right-of-way width for the local, collector, or arterial class of road adopted by Utah County for such road.
2. Driveway: No more than two driveways, each measuring thirty (30) feet or less in width, shall be permitted to give access for any residential structure. The County Engineer may permit acceleration and deceleration lanes to join the county road when necessary to provide safe access.
3. Fences: Fences or sight obstructing landscaping shall not be located within the road right-of-way.
4. Drainage: Drainage facilities shall be provided by the applicant for a 25-year storm at each driveway.
5. Ditches: Driveways shall access county roads over ditches and across pipes or culverts of standard design and approved by the ditch companies. No new open ditches will be allowed within dedicated rights-of-way.
6. Closeness of Points of Access: Driveways or other points of access to a county road shall be no closer than 600 ft to one another on arterials, 200 ft. on collectors, 50 ft. on local roads and 10 ft. in subdivisions, except all parcels may have at least one point of access per parcel.
7. Angle: All accesses to a county road must meet the road at an angle of from 80 to 90 degrees, except for divided county roads and acceleration/deceleration lanes approved by the County Engineer for safety reasons.
8. Building Setback: Buildings shall be set back a minimum of 30 feet from the new road right-of-way line.
9. Grade: The access shall have a grade not more than 5% for the ten feet closest to the county road.