

BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH

PENDING Public Meeting Minutes

August 12, 2020

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PUBLIC NOTICE IS HEREBY GIVEN THAT THE

BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH

WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 East Center Street, Provo, Utah
August 12, 2020 - 03:00 P.M.

Board members may participate electronically at will, with the anchor location as stated above.

To minimize the potential spread of COVID-19 and consistent with provisions of the Utah Public and Open Meetings Act, Utah Code Ann. § 52-4-207, the Board of County Commissioners of Utah County has determined by resolution that County Commission meetings will be temporarily conducted electronically; that members of the public are required to participate in Commission meetings electronically and may offer citizen public input at appropriate times through approved electronic means as explained below; and that the Board may temporarily waive the OPMA requirement that physical space and facilities be provided for members of the public to attend the open portions of an electronic meeting of the Board.

Members of the public are invited to view and participate in the electronic Commission meetings by viewing live streams of the meeting on the Utah County Government YouTube Channel.

<https://www.youtube.com/channel/UckRYDnXVDLgV9792bhWn9Wg>

If a member of the public would like to provide comment electronically during a public comment portion of the meeting or as otherwise allowed by the Board, then the public may participate electronically by calling (385) 323-8760. Comments will be limited to three (3) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language. If a member of the public is unable to provide comment electronically then they may contact the commission clerk to submit written comments for the record by contacting commissionclerk@utahcounty.gov or by calling 801-851-8111.

~COMMISSION MEETING MINUTES~

Commissioner Ivie and Commissioner Lee in Attendance

Commissioner Ainge via Teleconference

Others In Attendance: See Attached Attendance Sheet

(Meeting Called to Order: 3:01 pm)

PRAYER/READING/THOUGHT: **Commissioner Lee**
PLEDGE OF ALLEGIANCE: **Commissioner Ivie**

CONSENT AGENDA

1. EMPLOYEE OF THE MONTH - AUGUST

-Pj Maughan

Commissioner Lee – Announced the Employee of the Month of August, 2020: Aislynn Tolman-Hill

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Read Nomination:

Since joining the Utah County Health Department as the Public Information Officer, Aislynn has created an extensive network of channels of communication including newspapers, television stations and radio, locally and nationally, and has an excellent rapport with all media contacts. Aislynn is dedicated to being available to the media and assisting Divisions in communicating with the public and media. She proficiently writes press releases, media points, and is a highly skilled spokesperson. Aislynn provides a unique set of talents, skills and knowledge that are sprinkled with an incredible trail of quality improvement with every project she is involved with.

Aislynn was a principle factor for Utah County Health Department and the Project Public Health Ready (PPHR) certification (an 18-month process). Her expertise and knowledge steered the PPHR team through thousands of pages of documentation and criteria. With PPHR certification, Utah County Health Department now has 1) an all-hazards response plan, 2) a workforce that has received training and development, and 3) actual exercise practice in a real event.

She has designed a reader friendly version of Utah County Health Department's Annual Report that incorporates clever graphics and intuitive design. Her efforts with social media have been extensive with an average of 2-3 posts daily, representing all divisions within the Health Department.

Aislynn's knowledge and proficiency with social media has led to increased promotion and increased views and shares of events and services provided by the Health Department. Under Aislynn's direction videography has been incorporated into the promotion of Health Department's services on social media. Examples may be viewed at <https://www.facebook.com/uhealth/videos/>. Here are a few examples topics: • West Nile prevention with Commission Ivie • Health fair promotion with Mayor Kaufusi • Flu-Busters – promotion of flu vaccine • WIC Services • Seat belts, bike helmets, diabetes prevention, mosquito bikers and many more

Aislynn is well liked by all those she works with and her talents and commitment to excellence are recognized. Below are some comments from some fellow employees:

"Aislynn is energetic about her job. She's not one to just "see how things go" if there is action to be taken. Instead she jumps right in (except with algal blooms) and does her job. She doesn't seek to be in front of the camera, but willingly steps up when others cannot. She is great to 'prep' others for controversial interviews and helps them feel at ease with reporters that may pry into the story deeper than we would like. Aislynn really does give her job her undivided attention and the County is lucky to have her."

"I feel that Aislynn has been an outstanding addition to our Health Department. She is extremely competent and experienced regarding public health. I really came to see this firsthand when we spent many, many hours working together during our department's Utah Lake algal bloom response during the summer of 2016/17 summer. I was very impressed with her availability, responsiveness, and professionalism during the response that lasted several weeks. She is very adept at drafting professional and informative press releases in a brief amount of time."

"If one could describe Aislynn in only one word, a word that quickly comes to mind is innovative, creative, and on a constant quest for perfection. Yes, that is more than one word, but it is difficult to describe her in one word. A great example of her innovation and creativity is the video production of the algal bloom response. She took this idea from concept to production in a short two months. She wrote the script, arranged the spokespersons, scheduled a videographer and found a nationally known narrator for the production.

"When not putting out "media fires" at the Health Department, Aislynn can be found at home with her husband, 7 year-old daughter and two dogs; or possibly at Sodalicious creating her famous drink combination. Interestingly, both Aislynn and her daughter have names that were characters in novels written by the same author.

Prior to her employment with Utah County Health Department, Aislynn Tollman-Hill worked for the Mesa County Health Department spending most of her time as the emergency preparedness leader for over a dozen counties in Colorado. While at Mesa County, Aislynn developed expertise in quality improvement and helped organize and implement best practices for operations in several other health departments. While in Colorado, as well as, in the state of Utah, Aislynn has devoted her own personal time and energy to serve as a site reviewer for NACCHO's quality improvement credentialing of local health departments at multiple sites. She serves as one of only a handful of volunteer site reviewers which illustrates her expertise and passion for continuous quality improvement.

2. RATIFICATION OF WARRANT REGISTER FOR AUGUST 12, 2020, INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Alice Black

APPROVED ON CONSENT

3. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 16

-Alice Black

APPROVED ON CONSENT

4. APPROVAL OF THE MINUTES FOR THE JULY 29, 2020 BOARD OF COMMISSIONERS BOARD MEETING

-Alice Black

APPROVED ON CONSENT

5. APPROVAL OF THE MINUTES FOR THE JULY 22, 2020 BOARD OF COMMISSIONERS PUBLIC WORK SESSION

-Alice Black

APPROVED ON CONSENT

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6. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH HAMMOND HELICOPTER FOR A 3 YEAR AGREEMENT FOR ROTARY AERIAL PHRAGMITES SPRAYING @ \$11.50 AN ACRE PLUS THE COST FOR THE COUNTY REQUIRED INSURANCE EACH YEAR.

-Richard Nielson

GLEN TANNER, PUBLIC WORKS ASSOCIATE DIRECTOR – THIS IS THE REQUIREMENT FOR THEM TO CARRY THE INSURANCE. THEY WERE BID THROUGH FFSL. THEY ARE SAYING THEY WILL GO AHEAD AND HONOR THE PRICE OTHER THAN THE ADDITIONAL AMOUNT THEY HAVE TO HAVE FOR OUR INSURANCE REQUIREMENTS.

COUNTY REQUIREMENT IS \$3 MILLION AND THE STATE IS \$2 MILLION. THEY ARE REQUESTING THE DIFFERENCE.

NOTED THAT THE COUNTY ONLY PAYS WHEN GRANT FUNDING IS AVAILABLE. IF WE DON'T HAVE FUNDING FROM GRANTS TO PAY FOR THESE PROJECTS, THEN THE PROJECTS DO NOT OCCUR.

DAVE SHAWCROFT, COUNTY ATTORNEY'S OFFICE – WOULD BE AN ADDITIONAL \$1,500 FOR THE YEAR.

COMMISSIONER AINGE: MOTIONED TO APPROVE

COMMISSIONER LEE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

7. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO TO SURPLUS RICOH COPY MACHINE MPC3000 SERIAL #L4868102072 ICN #15172 TO RICOH FOR DISPOSAL AND A REBATE OF \$1200

-Richard Nielson

APPROVED ON CONSENT

8. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH SW OFFICE DESIGN FOR FURNITURE FOR EPIDEMIOLOGY ON THE 3RD FLOOR OF THE HJB FOR \$36,136.54.

-Richard Nielson

APPROVED ON CONSENT

9. APPROVE AND AUTHORIZE THE SIGNING OF A STANDARD UNIFORM RENTAL SERVICE AGREEMENT BETWEEN UTAH COUNTY AND CINTAS FOR CLEANING OF UNIFORMS AND RUGS FOR A PERIOD OF 36 MONTHS.

-Richard Nielson

APPROVED ON CONSENT

10. APPROVE AND AUTHORIZE THE SIGNING OF A SUBDIVISION IMPROVEMENT AND WARRANTY AGREEMENT WITH BLAIR BISHOP FOR THE GRENDEL ESTATES PLAT A FOR \$724.50 FOR THE CASH WARRANTY BOND.

-Richard Nielson

APPROVED ON CONSENT

11. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #2 TO AGREEMENT #2018-275

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WITH PROJECT ENGINEERING CONSULTANTS FOR ADDITIONAL WORK REQUIRED CONCERNING THE LOCATION (HORIZONTAL AND VERTICAL) OF EXISTING UTILITIES AT THE INTERSECTION OF SR-164 AND SR-198 AS WELL AS ALONG THE ELK RIDGE DRIVE CORRIDOR IN THE AMOUNT OF \$105,010.00

-Richard Nielson

APPROVED ON CONSENT

12. APPROVE SILVER LINING ESTATE SUBDIVISION, PLAT "A," SUBJECT TO THE CONDITIONS IN THE STAFF REPORT

-Greg Robinson

APPROVED ON CONSENT

13. APPROVE AND AUTHORIZE THE SIGNING OF A SUBDIVISION IMPROVEMENT AND WARRANTY AGREEMENT WITH CLAY PECK FOR THE SILVER LINING ESTATES PLAT "A" FOR THE CASH CONSTRUCTION BOND OF \$12,125.00

-Richard Nielson

APPROVED ON CONSENT

14. APPROVE AND AUTHORIZE THE UTAH COUNTY COMMISSION TO SIGN A REAL ESTATE PURCHASE AGREEMENT WITH SMARTS FARM LLC AND MCKEE INVESTMENTS LLC FOR PROPERTY IN CONNECTION WITH WOODLAND HILLS DRIVE

-Richard Nielson

APPROVED ON CONSENT

15. APPROVE AND AUTHORIZE THE SIGNING OF A CHANGE ORDER TO AGREEMENT #2020-532 WITH OAK HOLLOW ELECTRIC TO ADD 2 PEDESTRIAN POLES, CONDUIT AND TRENCHING FOR THE TRAFFIC SIGNAL AT WOODLAND HILLS DRIVE AND 340 SOUTH FOR \$5,182.80.

-Richard Nielson

APPROVED ON CONSENT

16. APPROVE AND AUTHORIZE THE SIGNING OF A COOPERATIVE AGREEMENT BETWEEN UTAH COUNTY AND THE UTAH DEPARTMENT OF NATURAL RESOURCES FOR THE WRI GRANT FOR \$127,786 FOR THE UTAH LAKE SHORELINE RESTORATION AND \$38,062 FOR THE POWELL SLOUGH HABITAT RESTORATION

-Richard Nielson

APPROVED ON CONSENT

17. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH WILBUR ELLIS TO PURCHASE AQUATIC GLYPHOSATE IN 30 GALLON DRUMS @ \$15.25 A GALLON

-Richard Nielson

APPROVED ON CONSENT

18. APPROVE AND AUTHORIZE THE COUNTY COMMISSION TO SIGN ON BEHALF OF THE SHERIFF AN INTER LOCAL COOPERATION AGREEMENT FOR THE UTAH COUNTY MAJOR

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CRIMES TASK FORCE MOU.

-Sheriff Smith

COMMISSIONER LEE – NOTED THAT THE COUNTY DOES SUPPLY THIS GROUP WITH AN ATTORNEY AND. OREM CITY SUPPLIES THIS GROUP WITH A SECRETARY, BUT THE SECRETARY IS FULL REIMBURSED WHERE THE ATTORNEY IS A COST TO THE COUNTY. WITH OTHER AGENCIES, WE DO HAVE AN ATTORNEY, BUT THEIR TIME IS REIMBURSED BACK TO THE COUNTY. WONDERING WHY WE DON'T CHARGE THE SAME FOR THIS ENTITY.

MIKE SMITH, SHERIFF'S OFFICE – THE CASES THAT THE TASK FORCE IS DEALING WITH ARE FELONY CASES SO STATUTORILY THEY ARE THE COUNTY ATTORNEY'S RESPONSIBILITY. THESE ARE CASES THAT WILL BE GOING TO THAT OFFICE.

COMMISSIONER LEE: MOTIONED TO APPROVE

COMMISSIONER AINGE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

19. TO APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY TREASURER'S OFFICE IN CANCELLATION LETTER #20442

-Randilyn Warner

APPROVED ON CONSENT

20. TO APPROVE AND AUTHORIZE COMMISSION CHAIR TO SIGN THE LICENSE AGREEMENT WITH BRIXTON PROVO MALL LLC TO PLACE A BALLOT DROPBOX AT THE PROVO TOWN CENTER MALL.

-Rozan Mitchell

APPROVED ON CONSENT

21. RATIFY THE COMMISSION CHAIR SIGNATURE ON AN AGREEMENT WITH MESA MOVING, INC

-Rozan Mitchell

APPROVED ON CONSENT

22. RATIFY COMMISSION SIGNATURE ON LEASE AGREEMENT BETWEEN UTAH COUNTY AND E&K PROPERTIES, LLC

-Peter Quittner/Sheriff

APPROVED ON CONSENT

23. APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE UTAH COUNTY PUBLIC DEFENDER'S ASSOCIATION FOR THE PROVISION OF LEGAL DEFENSE IN CONNECTION WITH UTAH INDIGENT DEFENSE COMMISSION GRANT FUNDING FOR FISCAL YEAR 2021

-Benjamin C. Van Noy

APPROVED ON CONSENT

24. APPROVE Z ALVEY SUBDIVISION, PLAT "A", SUBJECT TO THE CONDITIONS IN THE STAFF REPORT

-Greg Robinson

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APPROVED ON CONSENT

REGULAR AGENDA

1. APPROVE AND AUTHORIZE THE SIGNING OF A DEVELOPMENT AGREEMENT BETWEEN ROUTE66, LC; THE COTTAGES COMMUNITY ASSOCIATION; AND UTAH COUNTY REGARDING THE BACKCOUNTRY ESTATES SUBDIVISION LOCATED AT APPROXIMATELY 7350 EAST HOBBLE CREEK CANYON ROAD, LEFT FORK, HOBBLE CREEK CANYON AREA OF UTAH COUNTY (TAX SERIAL NO. 16:040:0054).

- Bill Lee, Utah County Commissioner -

STRICKEN ON CONSENT

2. ADOPT A RESOLUTION APPROVING VOLUNTEERS WHO WISH TO DONATE THEIR SERVICES TO UTAH COUNTY

- David H. Shawcroft, Deputy Attorney -

AUTHORIZED ON CONSENT

3. ADOPT A RESOLUTION OF APPOINTMENT OF ALTERNATE BOARD MEMBER TO THE UTAH COUNTY BOUNDARY COMMISSION

- Robert J. Moore, Deputy Attorney -

ROB MOORE, ATTORNEY'S OFFICE - GARY RATCLIFFE APPROACHED KRIS POULSON AND KIM JACKSON (HAS TO BE AN ELECTED COUNTY OFFICIAL) CONCERNING THIS POSITION. KRIS POULSEN SAID HE WOULD BE WILLING TO TAKE THE POSITION.

THE NEXT BOUNDARY COMMISSION MEETING IS ON AUGUST 24, 2020 .

COMMISSIONER LEE: MOTIONED TO ADOPT AS STATED WITH INSERTION OF KRIS POULSON AS THE ALTERNATE BOARD MEMBER TO THE UTAH COUNTY BOUNDARY COMMISSION.

COMMISSIONER AINGE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

4. ADOPT A RESOLUTION APPROVING THE DISSOLUTION OF THE WHITE HILLS SPECIAL SERVICE DISTRICT

- Anthony E. Loubet, Deputy Attorney -

AUTHORIZED ON CONSENT

5. ADOPT A RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDING SAID SURPLUS PROPERTY AS A GIFT TO DEPUTY DANIEL HOPKINS IN RECOGNITION OF HIS MERITORIOUS SERVICE TO UTAH COUNTY

- Shawn Radmall, Utah County Sheriff's Office -

AUTHORIZED ON CONSENT

6. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE PATROL DIVISION OF THE SHERIFF'S OFFICE TO ADD ONE (1) FULL-TIME, CAREER SERVICE, LIEUTENANT – ENFORCEMENT AND DELETE ONE (1) FULL-TIME, CAREER SERVICE, SERGEANT - ENFORCEMENT [SUPERVISORY

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ORG: DAVID OLIVER; COST CENTER: 100-42110 SHERIFF PATROL. ADD ONE (1) POSITION JOB CODE: 2531 LIEUTENANT – ENFORCEMENT, GRADE: 517. DELETE ONE (1) POSITION JOB CODE: 3091 SERGEANT – ENFORCEMENT, GRADE: 512.]

-Julene Elgueta

AUTHORIZED ON CONSENT

7. ADOPT A RESOLUTION APPROVING VOLUNTEERS WHO WISH TO DONATE THEIR SERVICES TO UTAH COUNTY

AUTHORIZED ON CONSENT

8. SET A DATE, TIME AND LOCATION FOR A PUBLIC HEARING TO CONSIDER A TEMPORARY REDUCTION IN UTAH COUNTY COMMISSIONER TANNER AINGE’S SALARY, UPON HIS REQUEST, DUE TO HIS SIX-WEEK DIRECT COMMISSION COURSE WITH THE UTAH NATIONAL GUARD; SUGGESTED DATE: WEDNESDAY, AUGUST, 26, 2020 AT 3:00 P.M. IN ROOM #1400 OF THE COUNTY ADMINISTRATION BUILDING AT 100 EAST CENTER STREET IN PROVO, UTAH WITH PUBLIC INPUT TO BE PROVIDED ELECTRONICALLY ONLY CONSISTENT WITH PROCEDURE NOTICED ON THE MEETING AGENDA.

- Merritt Fullmer, Human Resource Management -

**COMMISSIONER LEE: MOTIONED TO SET A DATE, TIME AND LOCATION AS SPECIFIED
COMMISSIONER AINGE: SECOND (NOTING THAT HE FEELS THIS RIDICULOUS THAT THIS HAS TO BE DONE IN ORDER TO REDUCE PAY TEMPORARILY)
AYE: ALL IN FAVOR
PASSED: 3/0**

9. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE CHILDREN'S JUSTICE CENTER. ADD ONE (1) FULL-TIME, GRANT-FUNDED FORENSIC INTERVIEWER I - CJC. [ADD ONE (1) POSITION OF JOB CODE 2379, GRADE 509, TO ACCOUNT NUMBER 250-42250; SUP ORG: REBECCA MARTELL]

-Elicia Edwards

AUTHORIZED ON CONSENT

10. TAKE ACTION TO REFER TO THE UTAH COUNTY PLANNING COMMISSION A PROPOSED UTAH COUNTY LAND USE ORDINANCE TEXT AMENDMENT TO CHAPTER 2, CHAPTER 6, AND ANY OTHER APPLICABLE SECTION RELATED TO THE ALLOCATION OF DEVELOPMENT CREDITS FOR HOTELS IN RECREATIONAL RESORTS.

- Bryce Armstrong, Community Development -

**COMMISSIONER LEE: MOTIONED TO REFER TO PLANNING COMMISSION
COMMISSIONER AINGE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

11. APPROVE & AUTHORIZE THE COMMISSION CHAIR TO SIGN THE STATE OF UTAH CONTRACT FOR BAILIFF & SECURITY FOR THE FINANCIAL YEAR 2020-21

-Tonya Christen/ For Lt. Eldon Packer

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12. DECLARE AS SURPLUS A GLOCK MODEL 17, SERIAL NUMBER WBW823, WITH AN ESTIMATED VALUE OF \$300.00 TO BE PRESENTED TO DEPUTY DANIEL HOPKINS FOR SERVING THE UTAH COUNTY SHERIFF'S OFFICE AND THE CITIZENS OF UTAH COUNTY.

- Shawn Radmall, Utah County Sheriff's Office -

AUTHORIZED ON CONSENT

13. RATIFY AN AGREEMENT WITH JONES PAINT AND GLASS.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

14. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION WITH AMERICAN FORK CITY TO PROVIDE CURRICULUM IN LOCAL SCHOOLS.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

15. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION WITH SARATOGA SPRINGS CITY AND EAGLE MOUNTAIN CITY FO PROVIDE PREVENTION CURRICULUM IN LOCAL SCHOOLS.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

16. ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH SARATOGA SPRINGS CITY AND EAGLE MOUNTAIN CITY FOR SUBSTANCE ABUSE PREVENTION SERVICES.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

17. ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH AMERICAN FORK CITY FOR SUBSTANCE ABUSE PREVENTION SERVICES.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

18. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 3 TO AGREEMENT 2018-739 WITH THE UTAH DEPARTMENT OF HEALTH FOR THE ARTHRITIS PROGRAM.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

19. APPROVE AND AUTHORIZE THE SIGNING OF A CTC PLUS LICENSE AGREEMENT WITH PLEASANT GROVE CITY.

- Ralph Clegg, Health Department Executive Director -

HEATHER LEWIS, UTAH COUNTY HEALTH DEPARTMENT – THIS IS SOMETHING THE DEPARTMENT HASN'T HAD TO DO BEFORE. THE STATE DIVISION OF SUBSTANCE ABUSE AND

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MENTAL HEALTH HAS PAID FOR ALL OF THE LICENSES THAT WE HAVE USED SO FAR THROUGH THE COMMUNITIES THAT CARE FOUNDING ORGANIZATION. ALL OF THOSE REGISTRATIONS HAVE BEEN USED. WE HAVE A NEW COMMUNITY COALITION THAT NEEDS A REGISTRATION BUT THERE ARE NOT ANYMORE AVAILABLE, SO WE NOW HAVE TO PAY FOR IT.

**COMMISSIONER LEE: MOTIONED TO APPROVE
COMMISSIONER AINGE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

20. APPROVE AND AUTHORIZE THE SIGNING OF ADDENDUM #1 TO AGREEMENT #2004-202 WITH BYU.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

21. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 1 TO CONTACT TRACING COVID-19 WITH UTAH DEPARTMENT OF HEALTH.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

22. APPROVE AND AUTHORIZE THE SIGNATURE ON AGREEMENT WITH UTAH DEPARTMENT OF HEALTH FOR COVID COMMUNITY PARTNERSHIP PROJECT.

- Ralph Clegg, Health Department Executive Director -

AUTHORIZED ON CONSENT

23. RECEIVE THE RECOMMENDED PROPOSALS FOR RFP 2020-3 FOR A WORKDAY CONSULTANT, AND RECOMMEND A PROPOSAL FOR FURTHER NEGOTIATIONS OR AWARD OF A CONTRACT.

- Robert Baxter, Purchasing Manager -

ROBERT BAXTER, PURCHASING OFFICER - RECEIVED 12 PROPOSALS. THE COMMITTEE HAD INTERVIEWS AND DEMONSTRATIONS FROM 6. SELECTED IN ORDER:

- 1. ACCENTURE**
- 2. AVAAP**
- 3. KAINOS**

COMMISSIONER LEE: MOTIONED TO RECEIVE PROPOSALS AND AWARD THE CONTRACT TO ACCENTURE, FOR FURTHER NEGOTIATIONS.

**COMMISSIONER AINGE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

24. APPROVE AND ADOPT A RESOLUTION TRANSFERRING FUNDS BETWEEN DEPARTMENTS OF UTAH COUNTY (WASATCH BEHAVIORAL HEALTH)

- Danene Jackson, Clerk/Auditor - Finance -

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25. APPROVE AND AUTHORIZE THE COMMISSION TO SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN UTAH COUNTY AND THE UTAH COUNTY PUBLIC DEFENDER ASSOCIATION FOR EXTRAORDINARY EXPENSES REGARDING THE DEFENSE OF JERROD BAUM.

~Nathan Ivie

AUTHORIZED ON CONSENT

26. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY AND THE UTAH COUNTY PUBLIC DEFENDER ASSOCIATION FOR EXTRAORDINARY EXPENSES REGARDING CAPITAL CASES.

- Benjamin C. Van Noy, Deputy Attorney -

AUTHORIZED ON CONSENT

27. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT FOR EXPERT WITNESS SERVICES

- David O. Leavitt, Utah County Attorney -

AUTHORIZED ON CONSENT

28. APPROVE PROPERTY TAX ACTIONS CONTAINED IN RECOMMENDATION LETTER 2020-4

- Anthony E. Loubet, Deputy Attorney -

AUTHORIZED ON CONSENT

29. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)

~Alice Black

COMMISSIONER LEE: MOTIONED TO SET A DATE, TIME AND LOCATION AS SPECIFIED

COMMISSIONER AINGE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

30. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)

~Alice Black

COMMISSIONER LEE: MOTIONED TO STRIKE

COMMISSIONER AINGE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

31. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES,

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PREVIOUSLY PUBLICLY NOTICED FOR SALE (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black

COMMISSIONER LEE: MOTIONED TO SET A DATE, TIME AND LOCATION AS SPECIFIED
COMMISSIONER AINGE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0

32. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION (SUGGESTED FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA) (ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black

COMMISSIONER LEE: MOTIONED TO SET A DATE, TIME AND LOCATION AS SPECIFIED
COMMISSIONER AINGE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0



(Moved to Work Session: 3:26 pm)

WORK SESSION

1. PRESENTATION FROM CLERK/AUDITOR ON 2020 PRIMARY ELECTION AND 2020 GENERAL ELECTION

-Amelia Powers Gardner, Utah County Clerk/Auditor -

AMELIA POWERS GARDNER, UTAH COUNTY CLERK/AUDITOR – GAVE A PRESENTATION/OVERVIEW ON HOW ELECTIONS ARE GOING THUS FAR IN 2020 AND A SUMMARY OF HOW THE JUNE PRIMARY ELECTION WENT.

<p style="text-align: center;">June 2020 Primary Election</p> <p style="text-align: center;">•••</p> <p style="text-align: center;">Utah County Clerk Amelia Powers Gardner</p> 	<p style="text-align: center;">Unique Challenges</p> <p>Special Session - HB3006 Election Amendments</p> <ul style="list-style-type: none"> • April 16, 2020 - Passed • Prohibits in-person voting • Opt-in ballot distribution <ul style="list-style-type: none"> ◦ Only 7 of the 29 counties opted in • Identify drive-thru ballot pick-up locations • Secure PPE supplies 
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HAD 70 DAYS FROM THE TIME THE DEPARTMENT FOUND OUT THAT THE ELECTION WAS GOING TO HAVE TO CHANGE TO WHEN THE ELECTION TOOK PLACE. THE FOLLOWING LIST IS NOT A LIST OF NAMES OF PEOPLE ON STAFF, BUT A LIST OF ORGANIZATIONS THROUGHOUT THE COUNTY THAT CAME TOGETHER TO MAKE THIS POSSIBLE. UTAH COUNTY IS AN AMAZING PLACE AND RUNNING AN ELECTION WOULD NOT HAVE BEEN POSSIBLE AND AS SUCCESSFUL WITHOUT OUR COMMUNITY PARTNERS.

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70 Days - The Team

Utah County Sheriff's Office	Emergency Operations Center
Utah County Health Department	Utah County Public Works
Utah County IT Department	Utah County Attorney's Office
Provo Emergency Services	Santaquin Emergency Services
BYU - Emergency Department	BYU - Police Department
Lavell Edwards Stadium	Spanish Fork Emergency Services
American Fork Police Department	Spanish Fork Police Department
Saratoga Springs Police Department	Family History Center - American Fork
Westlake High School	Spanish Fork Fairgrounds

Election Security - Administration

- Outcome: Reduce risk of fraud/error through continuous review/update of procedures
 - Standard Operation Procedure (SOP) for all ballot processing tasks
 - Signature verification on every ballot received
 - Three levels of review (1st, 2nd, 3rd pass on signatures)
 - Signature audit
- Dual controls implemented in every aspect of ballot processing
 - Custody of ballots (pick-up, movement through stages)
 - Adjudication
- Reduce risk of fraud and cost of elections through data management
 - NCOA list frequently utilized to 'clean-up' voter lists
 - Non-deliverables updated during/after each election (office full of ballots in January 2019)
- Audited by the National Cybersecurity Center
 - Allow public to audit electronic ballots cast

Election Improvements for 2020

- Since 2018 when Utah County was criticized and called "the epicenter of dysfunction" related to election operations, the Utah County Clerk's office has implemented a number of changes and improvements to the election process.
- 2020 budget requests were tied to specific proposed outcome goals to:
 - Improve election security
 - Increase operational election efficiency & speed
 - Improve voter convenience & experience
- 2020 has already seen measurable key improvements after conducting the March Presidential Primary and the June State Primary.

Election Security - Ballot Processing Center

- Physical location of ballots
 - Ballots are received, tabulated, prepared for retention in one room
 - Previously ballots would move among 6 rooms, across 3 floors, throughout 2 buildings
- Physical security: dual controls on doors
 - Key card access and physical key
 - Audit key access before and after each election
- Windows to allow voters, candidates, legal observers, and media to view the entire ballot process anytime
- Adjudication monitors facing public view for full transparency
- Security cameras to monitor all ballot processing activity
- No Blue/Black ink in ballot processing center
- Visitor badges and public tours of processing center for full transparency

Key Accomplishments

- Election Efficiency: Reduce wait times at peak to less than 45 minutes (from 6 hours)
 - Longest wait time was 20 minutes in 2020 (at peak time in busiest location). Average under 5 min
- Election Efficiency: Release results immediately as polls close with all votes in possession by office
 - 84.44% of votes cast were tabulated and released publicly by the end of election night
 - All ballots in possession have been processed
 - In 2018, no more than 50% was released on election night
- Election Efficiency: Minimize time to process each ballot
 - Agilis can process up to 18,000 ballots per hour
 - ES&S DS-850 scanners can tabulate up to 300 ballots per minute
 - In 2018, the Dominion equipment was only able to process 100 ballots per minute

Key Accomplishments

- Increased voter outreach and voter education
 - Updated website to UtahCounty.Vote
 - Increased vote-by-mail adoption and drop-box utilization (drop boxes yield postage savings)
- In-person voting was drastically reduced
 - Yields significant cost savings
 - 2018C: 10.21% of votes cast in person
 - 2020P: 1.84% of votes cast in person
- Rate of returned mail (undeliverable, bad address, etc.)
 - Yields significant cost savings from not sending errant mail
 - Decreases risk of voter fraud
 - High priority for elections staff
 - 2018: >10%
 - 2020: 2.67% (industry standard is 4-5%)

Utah County Elections is no longer the "epicenter of dysfunction."

COMMISSIONER AINGE – INQUIRED AS TO HOW MUCH WOULD HAVE BEEN SPENT ON POSTAGE IF IT HAD BEEN WITHOUT THE DROP BOX THAT 29,000 PEOPLE USED.

AMELIA POWERS GARDNER – IT WE WOULD HAVE HAD AT 10% RETURN RATE ON OUR BALLOTS THIS YEAR (APPROXIMATELY 170,000 BALLOTS), THAT WOULD HAVE BEEN \$17,000. INSTEAD IT WAS LESS THAN 3%. SAVED APPROXIMATELY \$12,000 IN ONE ELECTION JUST BY UPDATING OUR LISTS. SAVED APPROXIMATELY \$25,000 YEAR TO DATE.

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FOR THE PRESIDENTIAL ELECTION, THE COUNTY WILL HAVE ROUGHLY 300,000 ACTIVE REGISTERED VOTERS. AT 10%, THAT WOULD BE AN ADDITIONAL \$30,000.

COMMISSIONER AINGE – THANKED THE TEAM FOR WHAT HAS BEEN DONE TO TURN THIS DEPARTMENT AROUND IN SUCH A SHORT AMOUNT OF TIME. ALSO NOTED THAT THIS TYPE OF PRESENTATION IS WHAT ALL DEPARTMENTS SHOULD BE DOING.

2. DISCUSS THE UTAH COUNTY CAPITAL IMPROVEMENT PROGRAM

-Rudy Livingston

CONTINUED TO NEXT MEETING

PUBLIC COMMENTS

NO PUBLIC COMMENTS

(Moved to closed Meetings: 3:56 pm)

(Re-opened Public Meeting: 4:27 pm)

COMMISSIONER LEE: MOTIONED TO ADJOURN

COMMISSIONER AINGE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

MEETING ADJOURNED

(Meeting Adjourned: 4:27 pm)

In compliance with the Americans With Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at (801) 851-8111 at least three days prior to the meeting.

BOARD OF COMMISSIONERS FOR UTAH COUNTY
ATTENDANCE SHEET
AUGUST 12, 2020 - 3:00 p.m.

PRINT CLEARLY

Name:

Agency:

Aislynn Tolman Hill

Health Department

Eric Edwards

Health Department

Erin Dunyon

PIO

Glen Tanner

PW

Jessica Murphy

C/A office

Ta McEAS

UC PDA

Benjamin Young

"

Smia Dale

Health Dept.

Robert Baxter

Purchasing

Patrick Wawro

IT

Heather Lewis

UC HD

Andrea Allen

Recorders

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DocuSigned by:

Nathan Ivie

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NATHAN IVIE

Commissioner Vice-Chair

ATTEST:

DocuSigned by:

Alice Black

2937075D91C74DB
Deputy Clerk/Auditor