

## Permit process and procedures.

- Application for a Survey Monument Excavation permit must be received at least 5 business days prior to disturbing, covering, or removal of any monument. Application must include a \$400.00(Four hundred dollars) fee be paid for every survey monument to be disturbed, covered, or removed.
- Prior to submittal of a permit to the County Surveyors Office, if it is uncertain whether a monument(s) will be impacted by the project, a permittee may submit job plans for current or future projects for review. Reviews will be conducted by the County Surveyors Office at no cost to permittee. A “**Monument Preservation Permit Pre-construction Review Request**” form has been prepared by this office to assist with this process.
- At the issuance of the Monument excavation permit the County Surveyor will reference permitted survey monument(s).
- County Surveyor will notify the Permittee when referencing is complete so that work may commence.
- When job site is ready for monument reinstallation, Permittee is required to give notification to the Utah County Surveyor so the replacement process can begin.
- All work done to re-establish the survey monument must be supervised by a surveyor licensed in the state of Utah. All work is to be verified by the Utah County Surveyor prior to monument installation.

Permittee signature:

Date: