



Landscape Maintenance Specialist II

Job Description

Department: Public Works
Position: Career Service
Starting Step: 21, Table 14
Supervisory: Lead
Reports to: Landscape Supervisor

Summary

Performs semi-skilled to skilled work in maintaining the public landscapes and grounds of various Utah County Government facilities and properties. Incumbents in this classification work under general supervision of the Landscape Supervisor, have experience and/or additional education or training qualifying them for this full performance level of the series, and are capable of leading others in the day-to-day landscape maintenance activities of the department.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Assist in leading and monitoring assigned workers, volunteers, and inmate workers. Ensure needed tools and equipment are available and used safely and according to department policy.
2. Identify insect and disease problems in plants, lawns, soils, trees, and shrubs. Use herbicides, insecticides, fertilizers, and natural methods to control problems and improve plant health. Apply restricted-use pesticides as needed.
3. Assist in designing landscape areas such as flower beds, shrub beds, and planters.
4. Maintain public grounds by mowing and edging lawns, controlling weeds, raking leaves, and monitoring watering.
5. Prepare flower and shrub beds employing techniques such as proper fertilization to improve soil tilth; plant flowers, trees, and shrubs, and prune trees and shrubs using proper methods to improve health and vigor; operate a chain saw for tree removal and trimming.
6. Assist in installing sprinkler systems including valves, pipe, and a variety of parts; assist in troubleshooting existing systems and sprinkler problems and in making repairs.
7. Remove trash, clippings, trimmings, and leaves from County grounds and clear other public areas such as parking lots and sidewalks of ice, snow, or debris using plow trucks, power brooms, snow throwers, hand tools, and light equipment.
8. Operate a variety of light equipment including tractors, trenchers, riding lawn mowers, fork lifts, lawn edgers, chain saws, etc.; assist in equipment maintenance, make minor repairs, and monitor and report overall equipment performance; drive or transport equipment by trailer to various job sites.
9. Assist other divisions with joint projects or as assigned.

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Class Code: 8801
Class Title: Landscape Maintenance Specialist II
FLSA: Non-Exempt
Effective Date: 7/9/2017
Public Safety: No

Worker's Compensation: County
Background Level: I
Safety Sensitive: Yes
DOT: No

10. Troubleshoot existing sprinkler systems and problems and makes repairs; assist in designing sprinkler systems; perform water audits and adjust sprinkler heads to ensure appropriate distribution uniformity for head type.

Knowledge, Skills, and Abilities

Knowledge of landscape maintenance operations and associated tools and equipment, sprinkler systems, and general types of vegetation

Knowledge of herbicides, insecticides, fertilizers, and natural methods used to control problems and improve plant health

Knowledge of sprinkler system design, installation, and repair

Skilled in diagnosing and treating insect and disease problems in plants, lawns, soils, trees, and shrubs etc.

Skilled in performing water audits and troubleshooting sprinkler systems

Skilled in reading, writing, and basic math

Skilled in using various hand tools and operating light equipment such as those noted in the essential duties

Ability to understand and follow instructions

Ability to maintain cooperative working relationships with those contacted during the course of work activities

Ability to lead others in regular work processes

Supervisory Responsibility

This position has no direct supervisory responsibility, but does serve as a coach and mentor for other positions in the department.

Work Environment

This job is typically performed for sustained periods outdoors and regularly in hot, cold, or inclement weather. This position requires the use of protective devices such as masks, goggles, and gloves.

Incumbent can be exposed to fumes, noxious odors, dusts, mists, hazardous chemicals, and animal fecal material. The noise level in the work environment is usually moderate. This position may expose incumbent to possible bodily injury from moving mechanical parts of equipment, tools, and machinery.

This position requires the operation of a motor vehicle.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, walk, bend, crouch, talk, and hear. Duties require lifting supplies and equipment up to 80 pounds.

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Specific vision abilities by this job include close vision and ability to adjust focus. The employee is required to type and file.

Position Type/ Expected Hours of Work

Incumbent must work 40 hours each week to maintain full-time status. There is availability to work out a flex schedule ahead of time that works for both the county and the employee. Occasional evening and weekend work may be required as job duties demand.

Travel

This position requires up to 5 percent travel.

Required Education and Experience

1. High school diploma or equivalent
2. And four (4) years of work experience that included maintaining grounds and sprinkler systems
3. Equivalent combinations of education and experience may also be considered

Preferred Education and Experience

1. Preference may be given to applicants with documented course work or training in plant care

Additional Eligibility Qualifications

1. Applicants must possess a current driver's license and obtain a valid State of Utah Driver's License within 60 days of employment
2. Selected applicants may be subject to, and must pass, a background check
3. Selected applicants must obtain certification as a Forklift Operator and State of Utah certification as a Pesticide Applicator during the probationary period for new hires or during the trial period for county employees promoted to this classification through a competitive recruitment process. County employees being reassigned, transferred, or promoted through career ladder advancement must possess said certifications and licensure upon reassignment, transfer, or career ladder advancement.
4. Some positions may require the employee to obtain a State of Utah Class B Commercial Driver's License

AAP/EEO Statement

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

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Utah County Government is a drug-free workplace.

Below is to be completed after an offer has been extended and accepted.

Signatures

This job description has been approved by all levels of management:

Manager _____

Department Head _____

HR Director _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position

Employee _____ Date _____

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