



# Equipment Operator I

## Job Description

Department: Public Works  
Position: Career Service  
Starting Step: 25, Table 14  
Supervisory: No  
Reports to: Roads Supervisor

### Summary

Operates heavy equipment including, but not limited to, dump truck and pup, grader, loader, trackhoe, backhoe, bulldozer, asphalt box, and street sweeper for the construction, maintenance, and emergency operations of Utah County roads. Works under close to general supervision of the Roads Supervisor or the Roads Division Manager in performing duties at the entry level or in performing routine heavy equipment operation tasks that are less complex than those performed at the full performance level.

### Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Operate a ten-wheeled dump truck and pup to haul sand, gravel, and asphalt in the construction, maintenance, and emergency operations of County roads.
2. Perform safety checks and minor repairs on the dump truck and pup.
3. Remove snow on County roads using dump truck, plow, and attached sander.
4. Respond to snow removal operations and emergency situations on a 24 hour on-call basis.
5. Operate heavy equipment including loader and backhoe.
6. Trench and construct ditches for the installation of culverts, water pipes, and sewer pipes.
7. Operate tamper, street sweeper, and water truck.
8. Mend and install fences and guard rails to County road standards including digging post holes.
9. Operate a chain saw for tree removal and trimming.
10. Maintain daily records of work completed.
11. Perform road maintenance and patching activities.
12. Pick up trash and debris from County roads, streams, and rivers.
13. Assist in clearing land for new roads.

### Knowledge, Skills, and Abilities

Knowledge of road construction and maintenance

Knowledge of emergency operations related to County roads

Skilled in operation of a ten-wheeled dump truck and pup, snow plow, sander, loader, backhoe, tamper, street sweeper, and water truck

Skilled in reading, writing, and basic math

Skilled in operation of a chain saw and other light equipment

For Office Use Only

Class Code: 7020

Class Title: Equipment Operator I

FLSA: Non-Exempt

Effective Date: 7/21/2017

Public Safety: No

Worker's Compensation: Roads

Background Level: I

Safety Sensitive: Yes

DOT: Yes

Ability to maintain cooperative relationships with those contacted during work activities.

### **Supervisory Responsibility**

This position has no direct supervisory responsibility, but does serve as a coach and mentor for other positions in the department.

### **Work Environment**

This job is performed for sustained periods outdoors and occasionally in hot, cold, or inclement weather. This position exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases, poor ventilation, and to possible bodily injury from moving mechanical parts of equipment, tools, or machinery. This role routinely uses standard office equipment such as a laptop, desktop, smartphone, photocopiers, shredders, and filing cabinets. The noise level in the work environment is usually moderate to loud.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and hear. Specific vision abilities by this job include close vision and ability to adjust focus. The employee is required to type, file and lift office supplies or equipment up to 60 pounds.

### **Position Type/ Expected Hours of Work**

Incumbent must work 40 hours each week to maintain full-time status. There is availability to work out a flex schedule ahead of time that works for both the County and the employee. Evening and weekend work, long or unusual hours including at night, may be required as job duties demand.

### **Required Education and Experience**

1. High school diploma or equivalent
2. Three (3) years of general road construction work experience

### **Additional Eligibility Qualifications**

1. Applicants must possess a valid State of Utah Class A Commercial Driver's License with N and T endorsements
2. Selected applicants Must obtain Forklift Operator certification during the probation or trial period
3. Selected applicants may be subject to, and must pass, a background check

### **AAP/EEO Statement**

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It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

**Below is to be completed after an offer has been extended and accepted.**

**Signatures**

This job description has been approved by all levels of management:

Manager \_\_\_\_\_

Department Head \_\_\_\_\_

HR Director \_\_\_\_\_

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position

Employee \_\_\_\_\_ Date \_\_\_\_\_

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