

UTAH COUNTY JOB DESCRIPTION

CLASS TITLE: LANDSCAPE SUPERVISOR
CLASS CODE: 7600

FLSA STATUS: NON-EXEMPT
SUPERVISORY STATUS: SUPERVISORY

EFFECTIVE DATE: 02/16/2017 (Revised 01/30/2007 version)
DEPARTMENT: PUBLIC WORKS

JOB SUMMARY

Under the general direction of the division manager, oversees and performs work related to the development and maintenance of county landscapes. Supervises inmate workers as well as full-time and temporary personnel.

CLASS CHARACTERISTICS

This classification is the first supervisory level for landscaping activities.

ESSENTIAL FUNCTIONS

Supervises, plans, coordinates, and directs the work of assigned personnel.
Assists with staffing decisions including hiring, training, performance evaluation, scheduling of workload, delegation of assignments, and retention of assigned personnel.
Participates as a member of the Division Management Team including informing and advising the team of project and maintenance status.
Makes budgetary recommendations for both capital and operational expenses.
Assists in the planning, design, maintenance, remodeling, and construction of county landscapes.
Supervises and performs a variety of unskilled to journey-level maintenance, construction, and repair tasks.
Pours concrete curbs and repairs sidewalks.
Removes snow from county grounds.
Determines property maintenance needs and orders materials when required including flowers, trees, shrubs, sod, sprinkler parts, chemicals, and tools.
Schedules work assignments and provides instructions, tools, and equipment as needed.
Develops project plans and provides cost and labor estimates.
Designs sprinkler systems for county grounds and supervises the installation.
Calculates water pressure and valve and pipe coverage needs.
Trenches and connects lines and fittings and installs automatic timers.
Assesses condition of plants and soil.
Oversees planting, pruning, and mowing of vegetation on county grounds including the use of various hand and power tools and the operation of riding and push lawn mowers.
Maintains and repairs a variety of hand and power tools.
Conducts operational maintenance on vehicles and motorized equipment.
Determines use of herbicides, pesticides, fertilizers, ice melt, and other ground and vegetation applications.

KNOWLEDGE, SKILLS, AND ABILITIES

Ability to maintain cooperative relationships with those contacted in the course of work activities; Skill in reading, writing, and basic math; Knowledge of basic maintenance, carpentry, electrical, and construction

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methods; Skill in operating power equipment such as lawn mowers, edgers, weed eaters, and related hand tools; Knowledge of sprinkler installation and repairs methods; Ability to effectively train others in work processes; Knowledge of supervisory techniques; Knowledge of plant care techniques; and Ability to coordinate multiple activities simultaneously.

PHYSICAL DEMANDS

Regularly walk, stand, or stoop; Frequently lift, carry, push, pull or otherwise move objects weighing up to 80 pound; Ascend or descend ladders, scaffolding, ramps, poles, and the like; Use tools or equipment requiring a high degree of dexterity; Regularly drive a motor vehicle; and Communicate via radios.

Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

WORKING CONDITIONS

Work is performed very noisy places; Work exposes incumbent to conditions such as fumes, noxious odors, dusts, mists, gases, and poor ventilation; Work exposes incumbent to possible bodily injury from moving mechanical parts of equipment, tools, or machinery; Work exposes incumbent to hazardous chemicals; Work is frequently performed for sustained periods outdoors and occasionally in hot, cold, or inclement weather; Work requires use of protective devices such as masks, goggles, and gloves; and Work exposes incumbent to unknown and dangerous conditions.

EDUCATION AND EXPERIENCE

Equivalent to an Associates Degree related to landscape management; and six (6) years work experience related to landscape maintenance in an industrial or public facility setting. Preference may be given to applicants with lead or supervisory experience.

Selected applicants may be subject to a background check.

LICENSING AND CERTIFICATION

Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment. Incumbent must obtain, and thereafter maintain, State of Utah Certification as a Pesticide Applicator during the probationary period for new hires or during the trial period for County employees promoted to this classification through a competitive recruitment process.

This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.