

Physician Assistant – Corrections Health Services

Job Description



Department: Sheriff
Position: Career Service
FLSA: Exempt
Salary Grade: \$87,074 - \$100,126
Supervisory: No
Reports to: Health Services Administrator

Summary

Under general direction of the Health Services Administrator, the contracted supervising physician, and in accordance with the Physician Assistant Medical Practice Act, provides general medical care, assessments, evaluation, and treatment to inmates incarcerated at the Utah County Security Center.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Assess and evaluate clinical problems and health care needs of the inmate population. Perform physical examinations of inmates seeking medical attention including referrals by the registered nurses.
2. Collaborate with the supervising physician to determine treatment plans for the chronically ill and for acute medical emergencies. Prescribe relevant medication.
3. Monitor ongoing patient care given by nursing and medical staff. Refer to, or arrange for, outside providers when appropriate.
4. Conduct clinical evaluation of all labs and charts, and review diagnostic tests.
5. Maintain and update patient charts, records, and information.
6. Communicate with others regarding inmate status and progress to provide education, guidance, case management and follow-up.
7. Evaluate inmates requesting medical clearance for work programs.
8. Collaborate with doctors and jail administrators to develop policies, procedures and nursing protocols; provide training and ensure compliance.
9. Upgrade medical care continually to be consistent with standards set forth by the National Commission of Correctional Health Care Standards.
10. Collaborate with other departments and agencies regarding resources and services for improved patient care and staff development.
11. Develop and participate in continuous quality Improvement programs, studies and drills to identify trends, prepare for emergencies, and to improve overall quality of care.

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Class Code: 2400

Class Title: Physician Assistant – Corrections Health Services

Effective Date: 2/24/2017

Knowledge, Skills, and Abilities

Knowledge of Physician Assistant Certified techniques including assessment, diagnosis, planning, implementation, evaluation, and emergency resuscitation procedures

Skilled in CPR, basic First Aid, and wound care

Skilled in counseling and teaching inmates and staff

Skilled in writing comprehensive medical and incident reports

Skilled in developing, implementing, and monitoring policies, procedures, and protocol

Skilled in ordering medicines and ensuring their safety

Ability to maintain cooperative relationships with those contacted in the course of work activities

Ability to establish and maintain accurate records and files

Ability to communicate verbally and in writing

Ability to maintain mental and emotional composure in a stressful and potentially dangerous environment

Ability to detect and prevent dangerous situations

Supervisory Responsibility

This position has no direct supervisory responsibility, but does serve as a coach and mentor and provide training for other positions in the department.

Work Environment

This job operates inside the Utah County Security Center (jail). This role has frequent direct contact with the inmate population housed there which exposes the employee to unknown and potentially hostile or dangerous situations. This role may be exposed to contagious or infectious diseases, fumes, noxious odors or airborne particles, toxic or caustic chemicals, and regularly requires the use of protective devices such as masks, goggles, and gloves.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use manual dexterity to handle, feel, and operate objects, tools and controls, and reach with hands and arms. This employee is frequently required to stand, talk, and hear, and occasionally required to stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close and distant vision, ability to distinguish between colors, and ability to adjust focus. The employee is required to type, file and lift office and medical supplies up to 20 pounds. The employee is required to assist in moving or restraining individuals weighing over 200 pounds

Position Type/ Expected Hours of Work.

Incumbent must work 80 hours each pay period to maintain full-time status and rotating shift work is required.

Travel

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This position requires up to 5 percent travel.

Required Education and Experience

1. Completion of a master level Physician Assistant Program.
2. Three years of physician assistant work experience in a corrections setting.

Additional Eligibility Qualifications

1. Licensure by the State of Utah as a Physician Assistant.
2. DEA certification with prescriptive authority.
3. Utah Controlled Substance license.
4. Applicant must possess a valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment.
5. Selected applicants are subject to, and must pass, a full background check

AAP/EEO Statement

It is the policy of Utah County Government to assure equal employment opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, disability, age, sex, sexual orientation, genetic status or gender identity.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee of this job. Duties, responsibilities, and activities may change at any time.

Utah County Government is a drug-free workplace.

Below is to be completed after an offer has been extended and accepted.

Signatures

This job description has been approved by all levels of management:

Manager _____

Department Head _____

HR Director _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position

Employee _____ Date _____

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