

# UTAH COUNTY JOB DESCRIPTION

CLASS TITLE: NURSE PRACTITIONER - CJC  
CLASS CODE: 2028

FLSA STATUS: EXEMPT  
SUPERVISORY STATUS: NONE

EFFECTIVE DATE: 10/28/2016 (Replaces 11/18/2005 version)  
DEPARTMENT: CHILDREN'S JUSTICE CENTER

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## **JOB SUMMARY**

Under general supervision of the Executive Director-CJC, perform professional nurse practitioner duties requiring specialized knowledge of evidentiary child physical abuse, sexual abuse and/or neglect examinations.

## **ESSENTIAL FUNCTIONS**

- Perform evidentiary child physical abuse, sexual abuse and/or neglect examinations to assess child abuse using knowledge of developmental care and evidence collection protocols to ensure forensically sound and age-appropriate examinations, evidence collection, and medical record documentation.
- Function within the scope of the professional nurse practitioner license and incorporate the mission and vision of the Children's Justice Center Program.
- Order necessary laboratory studies and x-rays according to hospital privileges; diagnose and accurately record findings in medical record ensuring files are up-to-date and pass qualitative peer reviews.
- Prescribe medication within parameters of Utah Nurse Practice Act in order to treat medical conditions discovered during evaluations of patients and file orders in medical record.
- Provide expert testimony in judicial proceedings using knowledge and experience in forensically-sound medical assessment, evidence collection protocols, and medical record documentation.
- Maintain knowledge and skills regarding Child Abuse and Neglect (CAN) literature and communicate current recommendations and standards of practice to optimize patient care and maintain expert witness status.
- Participate in case peer reviews which include colposcopic photographs and evidentiary materials and discuss problem cases in order to improve future care and outcomes.
- Participate in nurse practitioner peer chart reviews to ensure compliance with best medical practice and Children's Justice Center policies and procedures.
- Develop and provide training to professionals in the community and local hospitals using clinical knowledge, research and teaching skills to improve the skills of allied professionals and ensure they are aware of who to refer for assessment, how to refer, and how to use medical assessments in their professional roles. Document training offered.
- Participate in multi-disciplinary team reviews of child abuse cases to enhance the understanding of other professionals regarding medical findings and potential medical concerns for individual child victims.
- Supervise lower classified medical staff as assigned and provide assistance in hiring, training, evaluating, and retention decisions.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

### **Knowledge of:**

Nursing processes and medical model.  
Health and physical assessment.  
Medical diagnosis and appropriate treatments.  
Epidemiology and communicable disease control.  
Sanitation practices, proper nutrition, and related programs.

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Child abuse examination techniques, diagnosis, and documentation.

Supervisory techniques.

**Skill and Ability to:**

Perform child abuse examinations, diagnose, and document.

Communicate information and ideas through speaking so others will understand.

Give presentations and train others.

Perform emergency resuscitation.

Maintain files, records, and reports in written and electronic/magnetic form.

Establish and maintain effective working relationships with coworkers, other agencies, and the public.

Give negative information and interact in a professional manner with people from divergent backgrounds.

**PHYSICAL DEMANDS**

**Typically:** Sit at a desk or table; walk, stand, or stoop.

**Regularly:** Work for sustained periods of time maintaining concentrated attention to detail; use tools requiring a high degree of dexterity and visual acuity; drive a motor vehicle.

**Occasionally:** Lifts or otherwise moves objects weighing up to 25 pounds.

Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

**WORKING CONDITIONS**

Work is typically performed in an environmentally controlled room. Work may expose the incumbent to contagious or infectious diseases, hazardous chemicals, fumes, and noxious odors, and requires use of protective devices such as masks, goggles, and gloves. Work exposes the incumbent to high stress situations including contact with the public and others in confrontational, emotionally charged, or uncomfortable circumstances.

**EDUCATION AND EXPERIENCE**

- Master's degree from an accredited Nurse Practitioner program.
- Training as a Family Nurse Practitioner (FNP) or Pediatric Nurse Practitioner (PNP).
- Four years of professional work experience performing nurse practitioner duties of which two years must include work experience with children or families.

**LICENSING, CERTIFICATION, AND OTHER REQUIREMENTS**

- Applicant must possess either a current State of Utah Nurse Practitioner license, a current State of Utah Temporary Nurse Practitioner license, or a current out-of-state Nurse Practitioner license recognized through interstate compact legislation. Incumbents possessing temporary or out-of-state licensure must obtain a State of Utah Nurse Practitioner license during the probationary period for new hires or during the trial period for promoted County employees.
- Applicant must possess CPR and first aid certifications.
- Applicant must possess a valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment.
- Selected applicants are subject to, and must pass, a full background check.

This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.