**TIME LIMITED – NO BENEFITS**

**Utah County Clerk/Auditor has the following position available**:

**ELECTION CLERK – Data Entry**

**4-6 positions available**

**The candidate selected for this position must be available to work:**

**Monday-Friday, 8:00 A.M. - 5:00 P.M.**

**Hourly Wage:** $10.00-$12.50, depending upon experience

**Dates: June through December**

**Duties will include**:

Data Entry

Sorting and filing

Answering telephones

Processing applications

Selected applicant must be able to lift up to 30 pounds on a regular basis.

Please refer to the Utah County web site at: [www.utahcounty.gov/jobs](http://www.utahcounty.gov/jobs) for a Utah County Job Application. Bring a completed application when you meet with Scott Hogensen.

**If interested in this position please contact:**

Utah County Clerk/Auditor

Scott Hogensen, Chief Deputy

801-851-8124

100 E Center Street, Suite 3100, Provo, UT 84601