

# **Application for Utah Transit Authority Board of Trustees and Nominating Process for Utah and Tooele Counties**

## **Overview:**

Utah and Tooele Counties seek applications from qualified individuals for the Utah Transit Authority Board of Trustees as described in [Senate Bill 136](#).

Utah County, in consultation with Tooele County, will nominate two or more individuals for the Board. A second slate of nominations will be made by Davis and Weber Counties, in consultation with Box Elder County. A third slate of nominations will be made by Salt Lake County. From those three slates of nominees, the Governor will appoint a three-member Board, subject to Senate confirmation, with each trustee representing one of the three geographic areas.

The three Board of Trustees will be full-time employees of UTA. Trustees will serve three-year terms; however, initial terms will be staggered with members serving two, three, or four years. Trustees may serve an unlimited number of terms.

## **Qualifications:**

In accordance with Senate Bill 136, “Each nominee shall be a qualified executive with technical and administrative experience and training appropriate for the position.” While some preference may be given to applicants that reside in Utah or Tooele County, all qualified applicants that submit a completed application will be considered.

## **General Duties and Responsibilities:**

Duties and responsibilities include, but are not necessarily limited to:

- Approve a strategic plan every four years; adopt an annual budget; approve contracts for transit oriented development; set fares and rates.
- The existing UTA Board will develop the tentative 2019 budget, subject to approval from the new Board.
- Appoint an executive director, who will report to the Board. Hire, set salaries, and develop performance targets and evaluations for other executive officers.
- Additional auditing, reporting, and coordination with the Legislature, Councils of Government, and Metropolitan Planning Organizations.
- Report short and long-range plans and capital projects proposed for state funding annually to the Utah Transportation Commission.
- Review and approve any contract or expense over \$200,000.

## **Compensation:**

The compensation will initially be set by the current UTA Board, and shall not exceed \$150,000, plus additional retirement and other standard benefits. Subsequently, the compensation package will be determined by the UTA Local Advisory Board that will be appointed and in place by November 1, 2018.

## **Applicant Instructions:**

To apply, please send the following materials to [brianv@utahcounty.gov](mailto:brianv@utahcounty.gov) no later than **July 3, 2018 at 11:59 p.m. MDT:**

1. Cover letter
2. Resume
3. Names and contact information for at least three references
4. Written answers to the Applicant Questions listed below (please limit responses to no more than 300 words per question)

## **Applicant Questions:**

1. Why are you uniquely qualified to be appointed to the Utah Transit Authority Board of Trustees?
2. Explain your experience with finances and oversight and approval of budgets.
3. Explain your management style, skills, and abilities.
4. What ideas do you have to make UTA more responsive to the public and the elected officials of Utah and Tooele Counties?
5. What reforms do you have in mind for UTA, and how can UTA improve its public image?
6. If appointed, what kind of control would Utah and Tooele County commissioners and mayors have in directing your position? Explain what it means to work with county commissioners and mayors.
7. Please answer the following questions with a simple yes or no:
  - a. Have you read [Senate Bill 136](#) in its entirety?
  - b. If appointed, do you commit to holding monthly in-person meetings with the county commissions of both Utah County and Tooele County?
  - c. If appointed, do you commit to working with Utah County and Tooele County to implement service-level agreements between those counties and UTA?

## **Timeline for Nominations:**

- June 1, 2018: Application published online
- July 3, 2018 at 11:59 p.m.: Applications due to [brianv@utahcounty.gov](mailto:brianv@utahcounty.gov)
- No later than July 31, 2018: County nominees selected and forwarded to the Governor
- Before August 31, 2018: Governor appoints members of the Board of Trustees
- On or before November 1, 2018: New Board of Trustees assumes control of UTA