

POSITION: Landscape Maintenance Specialist II

Posting #: 8801-0218sr

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: Landscape Maintenance Specialist II

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May underfill as a Landscape Maintenance Specialist I

REQUIRED ATTACHMENTS TO APPLICATION:

- Required licensure

STARTING SALARY: Landscape Maintenance Specialist II Step 21 – 27 - \$15.56 - \$17.85 hourly
Landscape Maintenance Specialist I Step 18 – 24 - \$14.50 – \$16.65 hourly

Salary will be determined upon experience and or education

Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: February 26, 2018

CLOSING DATE: Open Until Filled

***All applications received by March 12, 2018** will be screened by the HR Office.

Those applicants meeting the specified qualifications will be referred for a hiring interview. The Human Resources Office will continue to consider qualified candidates as needed until the position is filled.

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Performs semi-skilled to skilled work in maintaining the public landscapes and grounds of various Utah County Government facilities and properties. Incumbents in this classification work under general supervision of the Landscape Supervisor, have experience and/or additional education or training qualifying them for this full performance level of the series, and are capable of leading others in the day-to-day landscape maintenance activities of the department.

DUTIES INCLUDE:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Assist in leading and monitoring assigned workers, volunteers, and inmate workers. Ensure needed tools and equipment are available and used safely and according to department policy.

Identify insect and disease problems in plants, lawns, soils, trees, and shrubs. Use herbicides, insecticides, fertilizers, and natural methods to control problems and improve plant health. Apply restricted-use pesticides as needed.

Assist in designing landscape areas such as flower beds, shrub beds, and planters.

Maintain public grounds by mowing and edging lawns, controlling weeds, raking leaves, and monitoring watering.

Prepare flower and shrub beds employing techniques such as proper fertilization to improve soil tilth; plant flowers, trees, and shrubs, and prune trees and shrubs using proper methods to improve health and vigor; operate a chain saw for tree removal and trimming.

Assist in installing sprinkler systems including valves, pipe, and a variety of parts; assist in troubleshooting existing systems and sprinkler problems and in making repairs.

Remove trash, clippings, trimmings, and leaves from County grounds and clear other public areas such as parking lots and sidewalks of ice, snow, or debris using plow trucks, power brooms, snow throwers, hand tools, and light equipment.

Operate a variety of light equipment including tractors, trenchers, riding lawn mowers, fork lifts, lawn edgers, chain saws, etc.; assist in equipment maintenance, make minor repairs, and monitor and report overall equipment performance; drive or transport equipment by trailer to various job sites.

Assist other divisions with joint projects or as assigned.

Troubleshoot existing sprinkler systems and problems and makes repairs; assist in designing sprinkler systems; perform water audits and adjust sprinkler heads to ensure appropriate distribution uniformity for head type.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of landscape maintenance operations and associated tools and equipment, sprinkler systems, and general types of vegetation

Knowledge of herbicides, insecticides, fertilizers, and natural methods used to control problems and improve plant health

Knowledge of sprinkler system design, installation, and repair

Skilled in diagnosing and treating insect and disease problems in plants, lawns, soils, trees, and shrubs etc.

Skilled in performing water audits and troubleshooting sprinkler systems

Skilled in reading, writing, and basic math

Skilled in using various hand tools and operating light equipment such as those noted in the essential duties

Ability to understand and follow instructions

Ability to maintain cooperative working relationships with those contacted during the course of work activities

Ability to lead others in regular work processes

REQUIREMENTS FOR EMPLOYMENT:

Landscape Maintenance Specialist I:

High school diploma or equivalent

Two (2) years of work experience that included maintaining grounds and sprinkler systems

Equivalent combinations of education and experience may also be considered

Landscape Maintenance Specialist II:

High school diploma or equivalent

And four (4) years of work experience that included maintaining grounds and sprinkler systems

Equivalent combinations of education and experience may also be considered

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

LICENSURE/CERTIFICATIONS:

Applicants must possess a current driver's license and obtain a valid State of Utah Driver's License within 60 days of employment

Selected applicants may be subject to, and must pass, a background check

Selected applicants must obtain certification as a Forklift Operator and State of Utah certification as a Pesticide

Applicator during the probationary period for new hires or during the trial period for county employees promoted to this classification through a competitive recruitment process. County employees being reassigned, transferred, or promoted through career ladder advancement must possess said certifications and licensure upon reassignment, transfer, or career ladder advancement.

Some positions may require the employee to obtain a State of Utah Class B Commercial Driver's License

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.**

Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.