

POSITION: MECHANIC II

Posting # 7031-0118jhm

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: MECHANIC II

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***May underfill # 7033 Mechanic I

REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 33-\$20.53 - Step 39-\$23.61, \$1,642-\$1,889 Bi weekly
#7033 Mechanic I Step 24-\$16.65-Step 30-\$19.16, \$1,332-\$1,533 Bi weekly

Salary will be determined upon experience and or education

Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: January 4, 2018

CLOSING DATE: Open Until Filled

All applications received by January 11, 2018 will be screened by the HR Office. Those applications meeting the specified qualifications and additional screening criteria will be referred for a hiring interview. The HR Office will continue to consider qualified candidates, as needed, until the position is filled.

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY: Performs semi-skilled and skilled work relating to the maintenance of Utah County Fleet Services' vehicles, equipment, and facilities.

Mechanic II: this is the journey classification level of the series. Incumbents in this classification perform automotive mechanical work on a variety of gasoline and diesel powered vehicles, equipment, and related systems under general supervision of the Fleet Services Shop Supervisor.

Mechanic I: performs automotive mechanical repair activities under general supervision of the Fleet Services Shop Supervisor.

DUTIES INCLUDE: Performs journey-level mechanical work on a wide variety of diesel powered vehicles and equipment, heavy duty gasoline vehicles, pickups, cars, light duty equipment, and related systems. Diagnoses and repairs computer systems, fuel injection systems, carburetor systems, hydraulic systems, brake systems, electrical systems, suspension systems, and cooling systems of County equipment. Overhauls gasoline and diesel engines, transmissions, front and rear differentials, transfer cases, and gear boxes. Performs major tune-ups of County vehicles. Road tests County vehicles to ensure proper completion of repair. Keeps current on automobile computer system technology. Machines parts, brazes, and welds intricate equipment, snow plows, graders, and special projects for County use. Modifies and fabricates special equipment to meet needs of various County departments.

DUTIES (CONT.) Performs body work on County vehicles and equipment including replacement of body parts, repairing fiberglass, sanding, and painting. Assists supervisor in training and in monitoring repair and maintenance activities. Analyzes, diagnoses, removes, assembles, adjusts, and replaces defective parts or sub-assemblies. Analyzes, designs, and fabricates a variety of fences, gates, pipes, parts, and equipment for County use. Responds to emergency situations on an on-call basis as assigned.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: hazardous chemical handling procedures; procedures and techniques used in the inspection, diagnosis, repair, and maintenance of equipment and vehicles; occupational hazards related to mechanical repairs, electrical repair and reading schematics, on-board automobile computer systems.

Skill in: operating a forklift, other motorized equipment and various hand, pneumatic, and power tools, utilizing diagnostic equipment, emission testing equipment and computer testing activities; using cutting torches and welding equipment; word processing and basic computer programs, composing documents when assigned; the care of mechanical systems, electrical systems, testing equipment, and specialized tools relating to electrical, emission and mechanical repairs.

Ability to: maintain cooperative relationships with those contacted in the course of work activities; follow verbal and written instructions; read, write, and perform basic math calculations; coordinate multiple tasks efficiently.

REQUIREMENTS FOR EMPLOYMENT:

Mechanic II: an Associate's Degree related to automotive or diesel mechanics and four (4) years of formal work experience performing automotive mechanical repair activities. Other equivalent combinations of related education and experience totaling six years such as a one year certificate program and five years of experience or a high school diploma and six years of experience may also be considered.

Mechanic I: completion of a one year certificate program related to mechanics or service work and two (2) years of formal work experience performing automotive mechanical repair activities. Other equivalent combinations of related education and experience totaling three years such as an associate's degree and one year of experience or a high school diploma and three years of experience may also be considered.

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

LICENSURE/CERTIFICATIONS: Mechanic II: applicants must possess a valid driver license and obtain a valid State of Utah driver license within 60 days of employment. Incumbents must obtain, and thereafter maintain, a Utah State Inspection License, a Utah County Emissions License, certification as a Forklift Operator, and a valid State of Utah class A Commercial driver's license with T endorsement during the probationary period for new hires or during the trial period for County employees promoted to this classification through a competitive recruitment process. County employees being reassigned, transferred, or promoted through career ladder advancement to this classification must possess said certifications and licenses upon reassignment, transfer, or career ladder advancement.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.