

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: FIRE INSPECTOR

Posting# 4206-0815jhm

REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 33, \$19.51 per hour, \$1,561 Bi-weekly *plus benefits package*
Step increase available after completing probation and annually thereafter.

OPENING DATE: August 17, 2015

CLOSING DATE: Open Until Filled

***All applications received by August 31, 2015** will be screened by the Personnel Office. Those applicants meeting the specified qualifications and additional screening criteria will be referred for a hiring interview. The Personnel Office will continue to consider qualified candidates as needed until the position is filled.

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months

For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY: Under general supervision of the County Fire Marshal, performs a variety of working level, technical fire prevention and investigative duties related to fire safety training and code enforcement to prevent loss of life and property caused by fire or other emergencies. Responds to fire and other emergencies in unincorporated Utah County.

JOB DUTIES: Performs annual fire inspections of currently licensed businesses in unincorporated Utah County, non-licensed facilities, and Utah County Government facilities as requested. Issues permits and conducts inspections of Liquefied Petroleum Gas (LPG) propane tanks, flammable and combustible fuel tanks, and hazardous materials according to adopted fire codes. Completes and issues explosive blasting permits and conducts on-site inspection for fire code compliance. Provides pre-fire plans, hazardous material inventory lists and other related information regarding permits to city fire chiefs as required by Utah County Fire contracts. Manages a computerized fire inspection program(Code Pal) which tracks fire code violations of state and county adopted fire code. Reviews plans, issues operational permits for, and inspects special events, carnivals, fairs, exhibits, and pyrotechnic displays. Responds to emergency calls in unincorporated Utah County areas to oversee operational procedures and look out for County's interest. Performs origin and cause investigations of fires.

Prepares investigation reports in clear and understandable manner. Responds to emergency scenes at request of local fire officials in Utah County. Attends Local Emergency Planning Committee (LEPC) meetings to provide and gather up-to-date information on hazardous materials in Utah County and statewide. Oversees Utah State Tier II reporting of hazardous materials within unincorporated Utah County. Reviews zoning clearances and temporary use permits with other County departments. Conducts inspections of fire sprinkler systems as needed. Facilitates invoicing procedures for fire inspections with the Auditor's Office. Investigates fire-related complaints from citizens of Utah County. Prepares legal action files on violations as needed and submits the same to the Attorney's Office.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: state, county, and city codes, laws, regulations, and ordinances related to fire prevention, investigation, and prosecution; fire investigation methods and procedures; common fire hazards and related safety precautions; fire fighting methods, techniques, and procedures; hazardous materials; fire sprinklers; firefighting equipment types and varieties and their most appropriate and effective use; equipment maintenance and care; fire vehicle equipment; Incident Command system and fire ground operations.

Skill in: interpersonal communication; training methods and techniques; basic computer use.

Ability to: organize and analyze evidence related to causes of fire; determine fire causes; prepare department reports in a clear and understandable manner; communicate effectively verbally and in writing; develop effective working relationships with supervisors, fellow employees, and the public.

REQUIREMENTS FOR EMPLOYMENT: Associate's degree or higher in Fire Science or two years of related experience. A minimum of one year work experience which includes; conducting inspections or other fire prevention services and fireground operations. **Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

LICENSURE/CERTIFICATIONS: Applicant must possess either Utah State Fire Inspector I or International Code Council (ICC) Fire Inspector Certification at time of application and obtain the other certifications during the probationary period for new hires or during the trial period for County Employees promoted into this classification through a competitive recruitment process. Note: International Fire Service Accreditation Council Fire Inspector (IFSAC) certification or National Board on Fire Service Professional Qualifications (ProBoard) may be substituted for the Utah State Fire Inspector I certification.

- Preference may be given to applicants with the following certifications:
Utah State Fire Fighter I or higher or ProBoard or IFSAC equivalent
Utah State Fire Office or ProBoard or IFSAC equivalent
Utah State Hazardous Materials Awareness or ProBoard or IFSAC equivalent
- Utah State Hazardous Materials Operations or ProBoard or IFSAC equivalent.
Utah State certification as Fire Investigator or ProBoard or IFSAC equivalent.
One or both of the following national recognized Fire Investigation certification(s).
National Association of Fire Investigators (NAFI)
International Association of Arson Investigators (IAAI)

Incumbents must successfully complete annual training required to maintain certification.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.