

POSITION: CAPTAIN-Single Resource Boss

Posting # 4204-0717jhm

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: CAPTAIN-Single Resource Boss – Wildland Fire

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REQUIRED ATTACHMENTS TO APPLICATION:

- Required licensure

STARTING SALARY: Step 37 \$21.85- Step 43 \$25.11 per hour, \$1,748 - \$2,009 Bi weekly

Salary will be determined upon experience and or education

Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: June 29, 2017

CLOSING DATE: July 20, 2017

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY: This position coordinates and directs field operations for Utah County Fire and is responsible for personnel involved in wildland fire suppression and related activities. This position serves as an assistant to the Fire Division Supervisor in assigned role.

DUTIES INCLUDE: Supervise fire personnel and hold them accountable for standards set for safety and productivity. Organize and prepare fire personnel for fire suppression and projects. Direct resources from other entities as needed. Make decisions with regard to firefighting methods used in accordance with state and federal requirements. Conduct performance appraisals, and make recommendations regarding the hiring, training, and retention of staff. Deploy and manage personnel and county resources.

Make recommendations for improvements in firefighting processes. Assign, direct participate and supervise firefighting, medical emergencies, and related life and property protection. Ensure safe operation of fire equipment and apparatus. Ensure fire personnel maintains accurate and current qualifications and training records in accordance with the National Wildland Coordination Group. Produce written documents, such as track hours, resource documentation, reporting forms, and other documents required by contracts and agency policy, as delegated. Facilitate recordkeeping in an incident management system. Assist with, coordinate and participate in Fire Community Services, public education, community relations, and fire prevention programs and activities.

Research and write grant request for projects and other suppression needs. Assist with the inspection and maintenance of fire suppression equipment including equipment assigned to Utah County by the Utah Division of Forestry, Fire, and State Lands. Assist in the development and implementation of fire management, fuels management, and fire hazard reduction plans. Assist in the development of training programs; provide training, education, and technical expertise in wildland fire qualifications.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: Wildland Fire operations and Urban Interface, Incident Command System, Wildland fire management, planning and practices including prescribed fire, fuel management, fire histories, and fire hazard analysis, local fire contracts and agreements

Skilled in: supervisory techniques.

Ability to: operate and maintain various types of fire-fighting equipment, lead others, maintain cooperative relationships with those contacted in the course of work activities.

REQUIREMENTS FOR EMPLOYMENT:

Required Education and Experience

1. Equivalent to four (4) years of work experience in professional wildland fire suppression including two (2) years as a squad leader or in another related supervisory position.

Preferred Education and Experience

1. Preference may be given to applicants who have successfully completed advanced training and requirements in wildland fire suppression tactics.

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

LICENSURE/CERTIFICATIONS: Incumbent must possess certification as a Single Resource Boss under the current National Wildfire Coordination Group's qualification system (red card). Applicants must possess a valid driver license and obtain a valid State of Utah driver license within 60 days of employment.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.