

**POSITION: Environmental Health Scientist I**

**\*May Underfill as Environmental Health Technician - 3003**

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606  
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: [humanresources@UtahCounty.gov](mailto:humanresources@UtahCounty.gov) ♦ <http://www.utahcounty.gov/jobs>

*Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.*

**JOB ANNOUNCEMENT**

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**Posting # 3610-0319ksa**

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**REQUIRED ATTACHMENTS TO APPLICATION:**

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

**GRADE: Environmental Health Scientist I – 509  
Environmental Health Technician – 506**

**STARTING SALARY: 509, Step A: \$23.86 – G: \$27.42 per hour, \$1,908.80 - \$2,193.60 Bi Weekly  
506, Step A: \$20.77 – G: \$23.86 per hour, \$1,661.60 - \$1,908.80 Bi Weekly**

Salary will be determined upon experience and or education

*Plus benefits package - Step increase available after completing probation and annually thereafter.*

**OPENING DATE: March 11, 2019**

**CLOSING DATE: March 25, 2019**

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months*  
**For additional information see the job description at - - <http://www.utahcounty.gov/jobs>**

**JOB SUMMARY:**

Under the general direction of a Bureau Director – Environmental Health, independently conducts sanitation inspections of eating establishments, commercial facilities, and public buildings; inspects onsite sewage disposal systems and water systems to determine compliance with ordinances and laws designed to protect the health and safety of the public; responds to and investigates complaints related to public health; and conducts public education training related to environmental health.

**DUTIES INCLUDE:**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Inspect food establishments in assigned areas using established protocol; inspect temporary food establishments and temporary mass gatherings as assigned; issue written orders and/or closes establishments for non-compliance as needed.
- Perform physical inspections of public pools; provide ongoing consultation with owners and operators regarding public pool water chemistry and water quality; collect bacteriological samples for laboratory analyses from public swimming pools in assigned geographic areas; determine pH and disinfectant levels for compliance.
- Inspect school facilities, tanning salons, body art facilities, and used oil collection sites for sanitation and health code compliance.
- Assist Program Manager - Environmental Health in performing plan reviews for food establishments and public pools; perform pre-opening inspections in coordination with a Program Manager – Environmental Health.
- Teach Food Handler classes and other educational classes as assigned.

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- Respond to, and investigate complaints as assigned by a Bureau Director - Environmental Health.
- Provide technical support to the public.
- Attend meetings and seminars to update technical knowledge relating to environmental health.
- Perform onsite evaluations to determine the suitability for onsite wastewater disposal systems; perform soil evaluations to determine United States Department of Agriculture (USDA) soil classifications; review and approve third party designs of onsite wastewater disposal systems.
- Conduct loan clearance investigations to determine functionality of existing onsite wastewater systems and drinking water quality.
- Provide consultations on the installation of septic systems and inspect the same for correct installation, proper use of materials, and layout.
- Perform Underground Storage Tank (UST) inspections including installation, closure, and leak inspections of active and inactive sites.
- Collect water samples from private wells to determine compliance with drinking water standards.
- Perform sanitary surveys of public drinking water systems to determine compliance with public drinking water standards; prepare and submit public water system reports and recommend improvements and repairs.
- Represent the Health Department on various committees and boards.
- Understand, and represent the Health Department in, enforcement of environmental health rules and regulations.

#### **EVALUATION AND SELECTION FACTORS INCLUDE:**

Working knowledge of current health codes and other laws, regulations, and guidelines related to environmental health

Working knowledge of design and function of equipment and facilities common to environmental health

Skilled in reading, writing, and basic math

Skilled in using computer software programs

Skilled in preparing accurate and complete reports

Skilled in written and oral communication

Ability to develop and maintain cooperative working relationships with those contacted during the course of work activities

Ability to respond to agitated, angry or otherwise upset individuals in a professional manner

Ability to make decisions and solve problems under pressure

Ability to present educational courses

#### **REQUIREMENTS FOR EMPLOYMENT:**

##### **Required Education and Experience – Environmental Health Scientist I**

1. Bachelor's degree from an accredited college or university that includes thirty (30) semester hours in the natural sciences or a closely related field. Please attach college transcripts for verification.
2. One (1) year of related experience.

##### **Additional Eligibility Qualifications**

1. Must have licensure through the State of Utah as an Environmental Health Scientist.
2. Applicant must obtain and maintain certifications in an environmental health field and/or certifications applicable to hiring position.
3. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
4. Selected applicants will be required to submit to a pre-employment drug screen and background check.

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**Required Education and Experience – Environmental Health Technician**

1. Bachelor's degree from an accredited college or university that includes thirty (30) semester hours in the natural sciences or a closely related field.

**Additional Eligibility Qualifications**

1. Must obtain, and thereafter maintain, licensure through the State of Utah as an Environmental Health Scientist during the probationary period for new hires or the trial period for promoted County employees. Said trial or probationary period shall not exceed twelve (12) months.
2. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
3. Selected applicants will be required to submit to a pre-employment drug screen and background check

**Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

**EXAMINATION/SELECTION PROCESS:** Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.