

POSITION: FORENSIC TECHNICIAN

Posting # 3494-0617ksa

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

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REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 42 \$24.53 per hour – Step 54 \$32.42 per hour / \$1,962 - \$2,594 biweekly
Salary will be determined upon experience and or education

Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: June 15, 2017

CLOSING DATE: June 29, 2017

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - - <http://www.utahcounty.gov/jobs>*

JOB SUMMARY:

The Forensic Technician supports the forensic evidence collection and processing function of the Utah County Sheriff's Office. This position performs and supports all types of crime scene processing and evidence collection, but may be assigned a specialized area of focus and serve as a lead in that area.

DUTIES INCLUDE:

1. Control crime scenes to prevent contamination and destruction of evidence.
2. Locate, develop, photograph, and lift latent fingerprints at crime scenes and from evidence collected and brought to the forensic lab for processing.
3. Prepare fingerprints found on various types of evidence for submission to, and comparison by, the Automated Fingerprint Identification System (AFIS). Conduct side-by-side comparisons on ineligible prints.
4. Collect, preserve, examine, analyze, and process digital evidence using specialized investigative tools and without altering original evidence.
5. Access digital evidence in deleted, hidden, encrypted, corrupted and protected electronic files to expose and recover digital evidence.
6. Take photographs of crime scenes, traffic accidents, and other law enforcement related incidents using a variety of photographic equipment.
7. Produce photographic reproductions of crime scenes, evidence, victims, and suspects.
8. Use technical measurement equipment to document traffic and crime scenes.
9. Prepare specimens for laboratory analysis by preparing media, solutions, reagents, and other technical laboratory processes and procedures. Conduct tests and examinations and evaluate results.
10. Prepare detailed and comprehensive reports of findings for submission to law enforcement.
11. Testify in court on matters pertaining to crime scene investigation techniques, fingerprints, latent print identification, photography, or other forms of physical evidence identification.
12. Provide technical assistance to the prosecutor's staff and assist in developing case arguments and preparing evidence for court presentation.
13. Provide expert assistance to detectives and other law enforcement personnel related to the documentation and processing of crime scenes and the collection and preservation of evidence.
14. Receive, maintain, release, and dispose of evidence in accordance with evidence-handling procedures and best practices.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: Automated Fingerprint Identification System (AFIS)

Fingerprint identification procedures and classification systems

Principles and practices of lifting and preserving latent fingerprints

Forensic science as it applies to the collection and preservation of physical, biological, and digital evidence

Procedures, practices, and laws regarding the collection, preservation, and integrity of evidence

Photographic lighting, distortion and proper lens and camera selection

Skilled in: Reading, writing, and verbal communication

Computers including graphics/digital imaging and software applications as they relate to forensic applications and processes

Photographic and video equipment and techniques

Fingerprint lifting technology to include chemical processing, laser printing, super gluing, dusting, and fuming

Ability to: Establish and maintain cooperative relationships with those contacted in the course or work activities

Effectively testify as an expert witness in court

Continually learn new technologies and methodologies

Work carefully and methodically, even when under severe time pressures

Work under minimal supervision, and cooperatively in a team environment

Exercise appropriate judgement to establish work priorities and methods

Maintain composure and professionalism despite exposure to disturbing images, crime scenes, and information

REQUIREMENTS FOR EMPLOYMENT:

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

Minimum Requirements

1. Bachelor's Degree in Criminal Justice, Chemistry, Biology, Physics, Forensic Science, or Computer Science
2. In lieu of a Bachelor's Degree, a combination of related education and related experience totaling six years may be considered

Preferred Qualifications

1. Bachelor's Degree or higher in Criminal Justice, Chemistry, Biology, Physics, Forensic Science, or Computer Science
2. Four years of work experience performing criminal investigations, crime lab duties and/or forensic digital analysis
3. International Association for Identification Latent Print Certification
4. International Association for Identification Crime Scene Investigator Basic Certification
5. Access Data Bootcamp Certification

LICENSURE/CERTIFICATIONS:

Applicant must possess a current driver license.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.