

POSITION: Senior Engineering Technician

Posting# 3046-0219sr

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: Senior Engineering Technician

Posting# 3046-0219sr

REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable

STARTING SALARY: Grade 510 \$25.58 - \$29.40 Hourly \$2,046.40 - \$2,352.00 Biweekly

Salary will be determined upon experience and or education
Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: February 7, 2019

CLOSING DATE: Open until filled

***All applications received by February 21, 2019** will be screened by the HR Office. Those applicants meeting the specified qualifications will be referred for a hiring interview. The Human Resources Office will continue to consider qualified candidates as needed until the position is filled.

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Under the general supervision of the Division Manager – Engineering, performs supervisory and engineering work relating to county construction activities and storm water regulation compliance.

DUTIES INCLUDE:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Supervise field operations of assigned employees and contractors in completing county projects related to roads, bridges, signing, small structures, park facilities, parking lots, and similar Public Works facilities.
2. Supervise, train and assist assigned personnel in their respective duties; schedule and coordinate the work of said personnel; ensure work is completed accurately and efficiently; monitor performance and provide input for performance appraisals and staffing decisions related to the hiring and retention of assigned personnel; administer disciplinary action in accordance with County policy and procedure.
3. Inspect county projects to ensure quality and compliance with plans, specifications, construction codes, building codes, pertinent legislation, and county standards.
4. Participate in the construction of projects including but not limited to framing, forming, and pouring and finishing of concrete.
5. Respond to emergency situations on an on-call basis as assigned.
6. Respond to complaints related to county projects.
7. Perform civil and surveying design using the CAD and ArcGIS computer systems.
8. Assist in the safety review of county projects.
9. Ensure that inspection records are properly maintained.
10. Inspect excavation and access permits to ensure conformance with safety and construction standards.
11. Serve as the county's storm water representative.
12. Perform the county's storm water requirements as per inter local agreements.

13. Supervise all reviews of storm water management plans and approve final SWMP documents.
14. Write storm water management standard operating plans (SOP) for county-owned facilities.
15. Train county employees in various departments for SOP implementation and to ensure county compliance with storm water regulations.
16. Manage county's debris basin facilities.
17. Act as dam tender for all county-maintained debris basins.
18. Perform duties of the Engineering Technician I/II as required.

EVALUATION AND SELECTION FACTORS INCLUDE:

- Knowledge of storm water regulations and best management practices
- Knowledge of local codes, requirements, and safety rules
- Knowledge of technical manuals including the Standard Specifications for Construction and the Manual for Uniform Traffic Control Device
- Knowledge of supervisory techniques
- Skilled in reading, writing, and basic math
- Skilled in directing the work of others
- Skilled in operating and maintaining field engineering equipment
- Skilled in algebra, trigonometry, geometry, surveying, advanced math, and applied engineering calculations
- Skilled in analytical problem solving
- Ability to communicate technical information verbally and in writing
- Ability to train and lead others

REQUIREMENTS FOR EMPLOYMENT:

1. Equivalent to an associate degree in Civil Engineering or Drafting Technology including course work in surveying, advanced structural drafting, advanced architectural drafting and civil drafting, or related field including course work in math, soils, surveying, engineering principles, and construction.
2. Four (4) years of work experience performing civil engineering activities including two (2) years in a leadership capacity.

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

ADDITIONAL ELIGIBILITY QUALIFICATIONS

1. Selected applicants must obtain certification as a Registered Storm Water Inspector during the probationary or trial period. Said trial/probationary period shall not exceed twelve (12) months.
2. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
3. Selected applicants will be required to submit to a pre-employment drug screen and background check.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.