

*Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.*

## JOB ANNOUNCEMENT

**POSITION: CLINICAL COORDINATOR - CHILDREN'S JUSTICE CENTER**

Posting# 2371-0614jhm

### REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

**STARTING SALARY: Step 43, \$24.63 per hour, \$1,970 Bi-weekly, plus benefits package**  
*Step increase available after completing probation and annually thereafter.*

**OPENING DATE:** June 11, 2014

**CLOSING DATE:** June 25, 2014

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months*

**For additional information see the job description at - -** <http://www.utahcounty.gov/jobs>

**JOB SUMMARY:** Under general supervision of the Executive Director - Children's Justice Center and as a licensed mental health professional, coordinates and facilitates investigation and intervention services for child abuse victims and their families and provides training for community professionals.

**DUTIES INCLUDE:** Provides direct clinical intervention and coordination to assist in the initial investigation, review, staffing, and treatment referral processes for child abuse victims; facilitates investigation of child abuse cases; provides initial assessment of child victim and family needs; maintains information and contacts for making specialized individual child abuse treatment referrals to community providers. Coordinates the involvement of law enforcement, protective services, county attorney, medical and mental health treatment personnel, and other agencies with the alleged abuse victims and their families.

### EVALUATION AND SELECTION FACTORS INCLUDE:

**Considerable Knowledge of:** interviewing methods and techniques, social casework principles and methods, and mental health assessment instruments; clinical diagnostic methods and principles, various modalities of psychotherapy and counseling, and abnormal psychology; federal, state and local ordinances and policies regarding therapeutic issues; and the criminal justice system.

**Skill in:** identifying and assessing symptoms of child abuse; using crisis intervention techniques; training and teaching others.

**Ability to:** maintain cooperative working relationships with those contacted in the course of work activities; communicate effectively verbally and in writing; prepare comprehensive case reports and statistics.

**REQUIREMENTS FOR EMPLOYMENT:** Master's degree in social work, marriage and family therapy, or psychology from an accredited college or university and two (2) years of direct clinical work experience in an appropriate treatment field (child abuse, mental health, victim counseling, and/or substance abuse) indicating full competency in clinical diagnostic assessment skills and in developing and reviewing individualized treatment plans. Equivalent combinations of education and experience may also be considered.

**Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

**LICENSURE/CERTIFICATIONS:** Must possess and maintain licensure under the Mental Health Professional Practice Act (UCA 58-60) as a Licensed Clinical Social Worker (LCSW). Applicant must possess a current driver's license and obtain a valid State of Utah driver's license within 60 days of employment.

**EXAMINATION/SELECTION PROCESS:** Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

