UTAH COUNTY OFFICE OF PERSONNEL MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606

Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: ucpersonnel@UtahCounty.gov ♦ <u>http://www.utahcounty.gov/jobs</u>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

Two positions available in the DORA Program - one position is based on grant funding

POSITION: CLINICAL THERAPIST II - aDDAPT / DORA Program Posting# 992052DORA-1216md *May underfill as a Clinical Therapist I (992048)

REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Documents: Supplemental Questionnaire
- College transcripts and/or diploma if related to position internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 45; \$2,105 bi-weekly - CTI: Step 38; \$1,789 bi-weekly (plus benefits package) Step increase available after completing probation and annually thereafter.

OPENING DATE: December 1, 2016

CLOSING DATE: *Open until filled

*All applications received by December 15, 2016 will be screened by the Personnel Office. Those applicants meeting the specified qualifications and additional screening criteria will be referred for a hiring interview. The Personnel Office will continue to consider qualified candidates as needed until the position is filled.

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months

For additional information see the job description at - - http://www.utahcounty.gov/jobs

JOB SUMMARY:

Under the general direction of the Program Director or Treatment Services Manager, assesses individual consumer needs in the Drug Offender Reform Act (DORA) Program; develops and implements individualized treatment programming; monitors individual consumer progress toward specific goals and objectives; participates in multi-disciplinary case staffing and utilizes caseload management systems; provides psycho social services; conducts individual, family and group counseling sessions in accordance with professional standards; coordinates psycho social services delivery with appropriate agencies within the community; and performs other duties as assigned.

DUTIES INCLUDE: (See job description for Clinical Therapist I requirements)

Conducts individual, family, and group counseling sessions according to individualized treatment plans and in accordance with professional standards.

Interviews, assesses, and identifies mental health or other problems using approved assessment instruments, social history, and consultation with community resources.

Prepares reports and makes appropriate recommendations relating to treatment options using information gathered during an intake interview, collateral contacts, and reviewing assessment results.

Provides clinical supervision for non-licensed employees in the assigned treatment setting. (Supervision will be conducted in a manner consistent with Utah licensing regulations and department policies.)

Supervises the presentation and provision of classes, prepares class schedules, and hires, trains, and assigns instructors as necessary.

EVALUATION AND SELECTION FACTORS INCLUDE: (See job description for Clinical Therapist I requirements) Ability to maintain cooperative working relationships with those contacted in the course of work activities; to identify and assess symptoms relating to assigned treatment program; and to communicate effectively verbally and in writing. **Knowledge of** interviewing methods and techniques; social casework principles and methods; mental health assessment instruments; clinical diagnostic methods and principles; various modalities of psychotherapy and counseling; abnormal psychology; the basic structure of the criminal justice system; and Federal, State and local ordinances and policies regarding therapeutic issues

Skill in use of crisis intervention techniques; in basic PC operation; in preparing comprehensive case reports and statistics; and in class development and presentation.

REQUIREMENTS FOR EMPLOYMENT:

Clinical Therapist I: Masters Degree in Social Work, Psychology, Marriage and Family Therapy, Professional Counseling, or a DOPL approved program.

Clinical Therapist II: Equivalent to a Master's degree in social work, marriage and family therapy, counseling, or psychology from an accredited college or university. Also, two (2) years direct clinical work experience in an appropriate treatment field (child abuse, mental health, victim counseling, and / or substance abuse), indicating full competency in clinical diagnostic assessment skills, and in developing and reviewing individualized treatment plans. Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

LICENSURE/CERTIFICATIONS:

Incumbent is required to complete continuing education required to maintain licensure and incumbent must possess a current valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment.

Clinical Therapist I: Applicant must be licensed under the Mental Health Professional Practice Act (UCA 58-60) as one of the following: Associate Professional Counselor Intern (APC); Associate Marriage and Family Therapist (AMFT); Certified Social Worker Intern (CSWI), Certified Social Worker (CSW); Licensed Clinical Social Worker (LCSW); Licensed Professional Counselor (LPC); Marriage and Family Therapist (MFT); physician and surgeon or osteopathic physician engaged in the practice of mental health therapy; advanced practice registered nurse specializing in psychiatric mental health nursing or licensed psychologist qualified to engage in the practice of mental health therapy. Incumbents possessing temporary licensure (APC, AMFT, CSWI) must obtain, and thereafter maintain, acceptable renewable licensure within the time frames outlined in UCA 58-60-117, 205, 305, and 405 to maintain employment in this classification.

Clinical Therapist II: Must be licensed under the Mental Health Professional Practice Act (UCA 58-60-101) as one of the following: Licensed Clinical Social Worker (LCSW); Licensed Professional Counselor (LPC); Marriage and Family Therapist (MFT); physician and surgeon, or osteopathic physician engaged in the practice of mental health therapy; advanced practice registered nurse, specializing in psychiatric mental health nursing; licensed psychologist qualified to engage in the practice of mental health therapy.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

UTAH COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

