

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION: *COUNSELOR II - aDDAPT

Posting# 2049-0216md

*May underfill as a Counselor I - 5039

REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Documents: *Supplemental Questionnaire*
- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 34; \$1,630 bi-weekly \$20.38 per hour / Cl: Step 30; \$1,486 bi-weekly \$18.58 per hour
Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: February 12, 2016

CLOSING DATE: February 29, 2016

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months

For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Assesses individual consumer needs, facilitates the provision of appropriate services, and monitors the progress of individual participants. Incumbents may be assigned to one or more functional areas within the department as needed.

DUTIES INCLUDE:

Performs individual crisis intervention services as needed in order to minimize relapse potential and to support the goals of the treatment plans.

Provides information on available programs for treatment and rehabilitation and assists clients in applying for services.

Provides screening services to determine a client's appropriateness for services; conducts interviews and identifies and assesses substance abuse or other problems using approved assessment instruments, social history and consultation with community resources.

Performs intake and program orientation services for the CIS program.

Consults with outside agencies to improve service delivery and share information; makes referrals to appropriate supportive services for the client and family members.

EVALUATION AND SELECTION FACTORS INCLUDE:

Working Knowledge of: interviewing methods and techniques, case management principles and methods, professional ethics standards, Utah State Licensed Substance Abuse Counselor scope of practice, substance abuse assessment instruments, and crisis intervention techniques; clinical diagnostic methods and principles and various modalities of counseling, psychotherapy, and abnormal psychology; criminal justice system, child welfare system and mental health system; federal, state and local ordinances and policies regarding therapeutic issues.

Working Skill in: the practice dimensions as defined in TAP 21 published by the Substance Abuse and Mental Health Services Administration which are clinical evaluation; treatment planning; referral; service coordination; counseling; client, family and community education; documentation; and professional and ethical responsibilities.

Ability to: work under minimal supervision.

Additional for Counselor II:

Basic Knowledge of: supervisory practices and procedures.

Considerable Knowledge of: interviewing methods and techniques, case management principles and methods, professional ethics standards, Utah State Licensed Substance Abuse Counselor scope of practice, substance abuse assessment instruments, and crisis intervention techniques; clinical diagnostic methods and principles and various modalities of counseling, psychotherapy, and abnormal psychology; criminal justice system, child welfare system and mental health system; federal, state and local ordinances and policies regarding therapeutic issues.

Considerable Skill in: the practice dimensions as defined in TAP 21 published by the Substance Abuse and Mental Health Services Administration which are clinical evaluation; treatment planning; referral; service coordination; counseling; client, family and community education; documentation; and professional and ethical responsibilities.

Ability to: work independently.

REQUIREMENTS FOR EMPLOYMENT:

Counselor I: bachelor degree in Social Work, Psychology, Sociology, or a related field. Equivalent combinations of completed education and work experience may also be considered.

Counselor II in addition requires three (3) years of work experience as, or equivalent to, a Substance Use Disorder Counselor. **Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

LICENSURE/CERTIFICATIONS:

Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment. Applicants must possess, or be eligible to obtain, valid State of Utah DUI certification.

Counselor I: must be licensed, at a minimum, as a Substance Use Disorder Counselor (SUDC) or Social Service Worker (SSW) under the Mental Health Professional Practice Act (UCA 58-60). Incumbents are required to complete continuing education required to maintain licensure.

Counselor II: must be licensed, at a minimum, as an Advanced Substance Use Disorder Counselor (ASUDC) or Social Service Worker (SSW) under the Mental Health Professional Practice Act (UCA 58-60). Incumbents are required to complete continuing education required to maintain licensure.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

UTAH COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

