

UTAH COUNTY OFFICE OF PERSONNEL MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606

Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: ucpersonnel@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail.

All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

20 hour position available with benefits - must be available to work:

Wednesday - 9:30 AM - 6:30 PM, Thursday & Friday - 8 AM - 5 PM

Requires bilingual Spanish speaking/reading skills.

POSITION: *PUBLIC HEALTH NUTRITIONIST II - WIC Division

Posting# 2026-0714md

*May underfill as a Public Health Nutritionist I (5013)

REQUIRED ATTACHMENTS TO APPLICATION:

- **Supplemental Documents: Language Skills Attachment**
- **College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable**
- **Required licensure - Registered Dietitian , Certified Dietitian if applicable**

STARTING SALARY: Step 34, \$799 bi-weekly, PHNI - Step 28, \$694 bi-weekly (plus benefits package)

Step increase available after completing probation.

OPENING DATE: July 9, 2014

CLOSING DATE: July 23, 2014

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies that occur within the next two (2) months

For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Determines client's eligibility and priority for WIC services by assessing medical and nutritional risk; develops nutrition care objectives and provides individualized counseling, class instruction and referrals to other agencies to meet identified needs; documents interventions, goals and progress towards meeting these needs.

DUTIES INCLUDE:

Evaluates anthropometric and biochemical data and medical and nutritional history information to determine whether clients meet nutritional risk criteria qualifying them for WIC services.

Determines client's level of nutrition risk (prioritization for services) by assigning and documenting appropriate nutrition risk factors.

Prioritizes the education needs of the family, evaluates client's educational level, cultural background, and values and health beliefs, develops nutrition care objectives to meet these needs.

Provides specialized nutritional counseling, medical nutrition therapy, class instruction and follow-up for medically and nutritionally compromised clients.

Obtains appropriate specialized formula for clients in consultation with physicians, State WIC staff, pharmacies, and vendors.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: current information regarding basic and therapeutic nutrition and diet; public health with specialized knowledge about infancy, childhood, pregnancy, and lactation nutrition; breastfeeding principles, techniques, and equipment; the composition of various infant formulas and their specific uses; and education principles including behavior modification techniques.

REQUIREMENTS FOR EMPLOYMENT:

Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy.

PHNII - (See job description for requirements for PHNI) Equivalent to a Bachelor's degree in dietetics and successful completion of an approved internship or equivalent, **or** Equivalent to a Master's Degree in human nutrition, nutritional sciences, community nutrition, clinical nutrition, dietetics, public health nutrition, home economics with an emphasis in nutrition, **or** Registered Nurse, C.N.M., or N.P. with a Bachelor's degree in nursing **or** Certified Physician Assistant. Requires one (1) year relevant work experience. Additional related education may be substituted for the experience requirement. **Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

LICENSING AND CERTIFICATION

Dietitians must be registered with the AND Commission on Dietetic Registration (RD); and Dietitians and Nurses must be certified/licensed with the State Division of Occupational and Professional Licensing (CD). Incumbent must possess a current valid driver's license and obtain a valid State of Utah driver's license within 60 days of employment.

EXAMINATION/SELECTION PROCESS:

Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.



UTAH COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER