

POSITION: Public Health Nutritionist II
***May Underfill as Public Health Nutritionist I**

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: humanresources@UtahCounty.gov ♦ <http://www.utahcounty.gov/jobs>

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

PART TIME CAREER SERVICE POSITION WITH BENEFITS

Position Hours: Monday, Tuesday, Thursday and Friday 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m.,
Wednesday, 9:30 a.m. – 1:30 p.m. and 2:30 p.m. – 6:30 p.m.

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Posting # 2026-0219ksa

REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

GRADE: Public Health Nutritionist II – 509
Public Health Nutritionist I - 505

STARTING SALARY: Grade 509 A: \$23.86 – G: \$27.42 per hour / \$954.40 - \$1,096.80 Bi Weekly
Grade 505 A: \$19.34 – G: \$22.25 per hour / \$773.60 - \$890.00 Bi Weekly

Salary will be determined upon experience and or education

Plus benefits package - Step increase available after completing probation and annually thereafter.

OPENING DATE: February 20, 2019

CLOSING DATE: March 6, 2019

The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months
For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Under general guidance and direction of the Division Director - WIC, determines clients' eligibility and priority for WIC services by assessing medical and nutritional risk. Develops nutrition care objectives and provides individualized counseling, class instruction and referrals to other agencies to meet identified needs. Documents interventions, goals, and progress towards meeting identified needs.

DUTIES INCLUDE:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Evaluate anthropometric and biochemical data and medical and nutritional history information to determine whether clients meet nutritional risk criteria qualifying them for WIC services.
- Determine clients' level of nutrition risk (prioritization for services) by assigning and documenting appropriate nutrition risk factors.
- Identify clients at significant medical / nutritional risk and schedule for the high risk follow-up.
- Prioritize education needs of the family, evaluate client's educational level, cultural background, values and health beliefs; develop nutrition care objectives to meet these needs.
- Provide specialized nutritional counseling, medical nutrition therapy, class instruction and follow-up for medically and nutritionally compromised clients.
- Obtain appropriate specialized formula for clients in consultation with physicians, state WIC staff, pharmacies, and vendors.

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- Provide technical assistance to Public Health Nutrition Technicians, Public Health Nutritionist I's, and support staff
- Provide nutritional counseling and class instruction for various needs of the target population, especially nutritional needs for pregnancy, breastfeeding, infants and small children, postpartum, teen mothers, and other health related issues such as immunizations, substance abuse, smoking cessation; document counseling and client progress towards goals.
- Assign appropriate food packages to meet the nutritional needs of clients including specialized formula for infants with specialized or medical needs.
- Review medical history for immunizations, access to infant and child health care and prenatal care, identify other health and nutrition needs of the family and refer client to appropriate community providers.
- Assist in developing a pertinent class topics schedule based upon client needs and assist in the development of class outlines and supporting materials for the class such as handouts, visual aids, and newsletter articles.
- Review professional articles and current research; prepare and present nutritional inservices.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of therapeutic nutrition and diet

Knowledge of public health principles

Knowledge of breastfeeding principles, techniques, and equipment

Knowledge of the composition of various infant formulas and their specific uses

Knowledge of food preparation techniques, food safety, and meal management

Knowledge of policies and procedures governing WIC

Knowledge of community resources for client referral

Knowledge of education principles including behavior modification techniques

Skilled in conducting nutritional assessment, nutrition care planning, and counseling

Ability to accurately and timely document nutritional care

Ability to work closely and respectfully with clients from diverse and high-risk backgrounds

Ability to maintain cooperative working relationships with those contacted in the course of work activities

REQUIREMENTS FOR EMPLOYMENT:

Required Education and Experience – Public Health Nutritionist II

1. Bachelor's or master's degree in Human Nutrition, Community Nutrition, Clinical Nutrition, Public Health Nutrition, Dietetics, Nutritional Sciences, Integrated Studies with a minimum of 24 hours nutrition, or Home Economics with an emphasis in nutrition.
2. One (1) year of work experience performing community nutrition counseling.
3. An approved dietetic internship may be substituted for the experience requirement.

Additional Eligibility Qualifications

1. Must be registered as a Dietician with the ADA Commission.
2. Must be certified with the Utah State Division of Occupational and Professional Licensing.
3. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
4. Selected applicants will be required to submit to a pre-employment drug screen and background check.
5. Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy.

Preference may be given to individuals who are fluent in Spanish

POSITION: Public Health Nutritionist II
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Required Education and Experience – Public Health Nutritionist I

1. Bachelor's or master's degree in Human Nutrition, Community Nutrition, Clinical Nutrition, Public Health Nutrition, Dietetics, Nutritional Sciences, Integrated Studies with a minimum of 24 hours nutrition, or Home Economics with an emphasis in nutrition.

Preferred Education and Experience

1. One (1) year of work experience performing community nutrition counseling.
2. An approved dietetic internship may be substituted for the experience requirement.

Additional Eligibility Qualifications

1. Applicants must possess a valid driver's license and obtain a valid State of Utah driver's license within sixty (60) days of employment.
2. Selected applicants will be required to submit to a pre-employment drug screen and background check.
3. Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy.

Preference may be given to individuals who are fluent in Spanish

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.