

**POSITION: PUBLIC HEALTH NURSE II – Epidemiology**  
\*May underfill as Public Health Nurse I - Epidemiology

Posting# 2022epi-0918ksa

UTAH COUNTY OFFICE OF HUMAN RESOURCES MANAGEMENT, 100 East Center, Suite 3800, Provo, UT 84606  
Phone: (801) 851-8158 ♦ Fax: (801) 851-8166 ♦ Email: [humanresources@UtahCounty.gov](mailto:humanresources@UtahCounty.gov) ♦ <http://www.utahcounty.gov/jobs>

*Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.*

## JOB ANNOUNCEMENT

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### REQUIRED ATTACHMENTS TO APPLICATION:

- College transcripts and/or diploma if related to position - internet printouts & photocopies are acceptable
- Required licensure

**STARTING SALARY RANGE: Step A - \$26.52 – G - \$30.47 hour, \$2,121.79 - \$2,437.58 Bi-Weekly**

\*May underfill as Public Health Nurse I: Step A - \$24.74 – G - \$28.43 hour, \$1,979.38 - \$2,274.53 Bi-Weekly

Starting Salary is based upon education and experience

*Plus benefits package - Step increase available after completing probation and annually thereafter.*

**OPENING DATE: September 5, 2018**

**CLOSING DATE: September 19, 2018**

*The eligibility list created by this posting may be used to fill current full or part time vacancies and full or part time vacancies and grant funded vacancies that occur within the next two (2) months*  
For additional information see the job description at - <http://www.utahcounty.gov/jobs>

### JOB SUMMARY:

Performs licensed registered nurse work under the general direction of a Bureau Director-Nursing or a Public Health Nurse Coordinator in providing community nursing services at public health clinics according to assigned area of responsibility. **Position is in the Epidemiology program.**

### DUTIES INCLUDE:

**Assist** in the investigation of communicable disease outbreaks and in cases of persons with reportable diseases; work with state epidemiologists and laboratory personnel, and others to gather information and report communicable diseases and outbreaks to appropriate persons, agencies, and the public according to guidelines.

**Educate** patients, families, and clinicians of symptoms, treatment, and prophylaxis of reportable diseases; attend regular local and state meetings regarding assignment; prepare and maintain accurate records and statistics regarding County communicable disease cases ensuring confidentiality and security of individual patient records.

**Work** with state epidemiologists to coordinate local and state communicable disease surveillance efforts; conduct passive surveillance on all reportable communicable diseases, seasonal surveillance on Influenza and West Nile Virus, and active surveillance as necessary.

**Maintain** working relationships with sentinel sites, school sites, clinic sites and others who participate in surveillance efforts as well as with hospital Infection Control Practitioners, labs, and physicians.

**Plan** and execute bioterror preparedness exercises for the Health Department and physicians, clinics, hospitals, labs, and other partners; maintain directory of partners and send necessary notifications to said partners when applicable; test and maintain notification system.

**Coordinate** the Department's planning and response efforts for Ebola and similar infectious diseases, including coordinating with local hospitals and related healthcare facilities on their infectious disease control efforts for Ebola and related diseases.

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**Work** closely as a part of the Department’s Emergency Response Team in planning, implementing, testing and training for possible public health emergency incidents, particularly related to the Medical Reserve Corp and the Hospital/Healthcare Preparedness programs.

**EVALUATION AND SELECTION FACTORS INCLUDE:**

**Knowledge of:** psycho-social and current health issues; local medical services available to appropriately assist clients.

**Skill in:** written and verbal communication; emergency, first aid, and CPR procedures including injections and venipuncture; the use of health screening equipment.

**Ability to:** establish rapport and cooperative work relationships with those contacted during the course of work activities; maintain organized and accurate medical records; teach health issues and lead discussions for large and small groups.

**REQUIREMENTS FOR EMPLOYMENT:**

*Selected applicants shall be strongly encouraged to receive immunizations according to the Center for Disease Control and/or County Health Department Policy.*

Bachelor’s Degree in Nursing from an accredited college or university or an Associate’s Degree in Nursing from an accredited college or university plus two (2) years of work experience as a registered nurse.

Preference may be given to those applicants with bilingual Spanish speaking/reading skills.

**Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.**

**LICENSURE/CERTIFICATIONS:**

Applicant must possess either a current State of Utah Registered Nurse license, a current State of Utah Temporary Registered Nurse license, or a current out-of-state registered nurse license recognized through interstate compact legislation. Incumbents possessing temporary or out-of-state licensure must obtain a State of Utah Registered Nurse license during the probationary period for new hires or during the trial period for promoted County employees. Incumbents must possess CPR and first aid certifications. Incumbents must successfully complete annual training required to maintain licensure and certifications. Applicant must possess a current driver’s license and obtain a valid State of Utah driver’s license within 60 days of employment.

**EXAMINATION/SELECTION PROCESS:** Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Human Resource Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Human Resource Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Human Resource Department reserves the right to call only the most qualified applicants to any of the examinations.