

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

JOB ANNOUNCEMENT

POSITION IS BASED ON GRANT FUNDING

POSITION: PUBLIC HEALTH NURSE II- Epidemiology

Posting# 992022ep-0915md

May underfill as a Public Health Nurse I (992021)

REQUIRED ATTACHMENTS TO APPLICATION:

- Supplemental Documents: *Supplemental Questionnaire*
- College transcripts and/or diploma - internet printouts & photocopies are acceptable
- Required licensure

STARTING SALARY: Step 41, \$1880 bi-weekly; \$23.50 per hour (plus benefits package)

(PHNI: Step 38, \$1754; \$21.93)

Step increase available after completing probation and annually thereafter.

OPENING DATE: September 2, 2015

CLOSING DATE: *Open until filled

***All applications received by September 17, 2015** will be screened by the Personnel Office.

Those applicants meeting the specified qualifications and additional screening criteria will be referred for a hiring interview. The Personnel Office will continue to consider qualified candidates as needed until the position is filled.

For additional information see the job description at - - <http://www.utahcounty.gov/jobs>

JOB SUMMARY:

Performs licensed registered nurse work under the general direction of a Bureau Director-Nursing or a Public Health Nurse Coordinator in providing community nursing services at public health clinics, schools, and in private homes according to assigned area of responsibility. **Position is in the Epidemiology area.**

DUTIES INCLUDE:

Responds to public health emergencies as required by the department or division administration; carries provided mobile phone, or other emergency communication devices during all work hours and at all other times when unavailable by phone at home.

Assists in the investigation of communicable disease outbreaks and in cases of persons with reportable diseases; works with state epidemiologists and laboratory personnel, and others to gather information and report communicable diseases and outbreaks to appropriate persons, agencies, and the public according to guidelines.

Educates patients, families, and clinicians of symptoms, treatment, and prophylaxis of reportable diseases; attends regular local and state meetings regarding assignment; prepares and maintains accurate records and statistics regarding County communicable disease cases ensuring confidentiality and security of individual patient records.

Works with state epidemiologists to coordinate local and state communicable disease surveillance efforts; conducts passive surveillance on all reportable communicable diseases, seasonal surveillance on Influenza and West Nile Virus, and active surveillance as necessary.

Maintains working relationships with sentinel sites, school sites, clinic sites and others who participate in surveillance efforts as well as with hospital Infection Control Practitioners, labs, and physicians.

Plans and executes bioterror preparedness exercises for the Health Department and physicians, clinics, hospitals, labs, and other partners; maintains directory of partners and sends necessary notifications to said partners when applicable; tests and maintains notification system.

Coordinates the Department's planning and response efforts for Ebola and similar infectious diseases, including coordinating with local hospitals and related healthcare facilities on their infectious disease control efforts for Ebola and related diseases.

Works closely as a part of the Department's Emergency Response Team in planning, implementing, testing and training for possible public health emergency incidents, particularly related to the Medical Reserve Corp and the Hospital/Healthcare Preparedness programs.

EVALUATION AND SELECTION FACTORS INCLUDE:

Knowledge of: psycho-social and current health issues; local medical services available to appropriately assist clients.

Skill in: written and verbal communication; emergency, first aid, and CPR procedures including injections and venipuncture; the use of health screening equipment.

Ability to: establish rapport and cooperative work relationships with those contacted during the course of work activities; maintain organized and accurate medical records; teach health issues and lead discussions for large and small groups.

REQUIREMENTS FOR EMPLOYMENT:

Public Health Nurse I: Associate’s degree in nursing from an accredited college or university.

Public Health Nurse II: Bachelor’s degree in nursing from an accredited college or university or an associate’s degree in nursing from an accredited college or university plus two (2) years of work experience as a registered nurse.

Applicants receiving a conditional offer of employment will be required to submit to a pre-employment drug screen and additional background checks as required.

LICENSURE/CERTIFICATIONS:

Applicant must possess either a current State of Utah Registered Nurse license, a current State of Utah Temporary Registered Nurse license, or a current out-of-state registered nurse license recognized through interstate compact legislation. Incumbents possessing temporary or out-of-state licensure must obtain a State of Utah Registered Nurse license during the probationary period for new hires or during the trial period for promoted County employees. Incumbents must possess CPR and first aid certifications. Incumbents must successfully complete annual training required to maintain licensure and certifications. Applicant must possess a current driver’s license and obtain a valid State of Utah driver’s license within 60 days of employment.

EXAMINATION/SELECTION PROCESS: Individuals interested in the position must submit an official Utah County Government application and required attachments to the Utah County Office of Personnel Management, 100 East Center, Suite 3800, Provo, UT 84606, by 5:00 PM on the closing date. **NO POSTMARKS OR RESUMES.** Additional information will not be accepted after the closing date. The Personnel Department will screen the applications for minimum qualifications. The selection process will consist of a hiring interview, and may include any one, or a combination, of the following examinations: application and/or supplemental review/rating, written examination, performance test and/or oral examination. The Personnel Department reserves the right to call only the most qualified applicants to any of the examinations.

UTAH COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

