

PROCUREMENT METHOD AND CONTRACT FORMATION¹

All purchases are to be made in Utah County's best economic interest

Purchase of Supplies		
Cost of Purchase	Method	PO/Contract (default) ²
\$5,000 and less		PO
\$5,000 - \$10,000	3 Written Quotations	PO
\$10,000 - \$50,000	3 Written Quotations	PO/Contract
Over \$50,000	Sealed bid/proposal	PO/Contract

Purchase of Services or Construction		
Cost of Purchase	Method	PO/Contract (default) ²
\$5,000 and less		PO
\$5,000 - \$50,000	3 Written Quotations	PO/Contract
Over \$50,000	Sealed bid/proposal	PO/Contract

¹ These tables are for reference only and should not be used in place of the official Procurement Rules and Regulations.

² Default PO/Contract can be altered if recommended by PA and Attorney's Office and approved by Commissioners.