UTAH COUNTY PURCHASING CARD -- LOG FORM

Name on C	Card / Last 4 digits:			<u>-</u>			
Date	Card Checked Out to Employee (print) (signature)		Vendor Name	Purchase Description	Amount	Custodian Signature	
CHECKLIST	: Original Rec	eipts?	No Sales Tax?	Requisition #	Reconciled to	o Statement?	1
					T		
Date	Card Checked Out to (print)	ard Checked Out to Employee (print) (signature)		Purchase Description	Amount Custodian Signate		ture
CHECKLIST	: Original Rec	eipts?	No Sales Tax?	Requisition #	Reconciled to	o Statement?	
	Count Chapter of Out to	Francis a		1			
Date	Card Checked Out to Employee (print) (signature)		Vendor Name Purchase Description		Amount	Amount Custodian Signature	
CHECKLIST	CHECKLIST: Original Receipts?		No Sales Tax? Requisition #		Reconciled to Statement?		
$\overline{}$	Card Checked Out to	Employee	Т		$\overline{}$		
Date	(print)	(signature)	Vendor Name	Purchase Description	Amount	Amount Custodian Signature	
CHECKLIST	: Original Rec	eipts?	No Sales Tax?	Requisition #	Reconciled to	o Statement?]
	Card Checked Out to	Employee			T T		
Date	(print)	(signature)	Vendor Name	Purchase Description	Amount	Custodian Signat	ture
CHECKLIST	Original Bas	points?	No Sales Tax?	Doguisition #	Decensiled t	o Statement?	7
CHECKLIST	: Original Receipts?		NO Sales Tax?	Requisition #	Reconciled to	o Statement?	
	Card Checked Out to	Employee					
Date	(print)	(signature)	Vendor Name	Purchase Description	Amount	Custodian Signat	ture
CHECKLIST	: Original Rec	eipts?	No Sales Tax?	Requisition #	Reconciled to Statement?		