



Amelia Powers Gardner  
Utah County Clerk/Auditor  
111 S University Ave  
Provo, UT 84601  
(801) 851-8108 or (801) 851-8226  
Fax (801) 343-8236  
Email: marriage@utahcounty.gov



## Instructions for Marriage Applicants

The person performing the marriage is responsible for returning the Marriage License to the Clerk/Auditor's office at the address listed above. If you do not use the license, **YOU** are responsible for returning the license to our office. **Please do not destroy these documents. By law the license needs to be returned to our office whether the marriage took place or not.**

**!!!VERY IMPORTANT!!!** *Marriage licenses will expire 30 days after the date of issue!* If your marriage ceremony is performed on day 31, the license is invalid and the couple will have to get married again with a valid license. Please plan accordingly so you don't have this situation.

There are no refunds for expired or unused licenses.

After the Marriage License is returned to the office, a certified copy will be mailed and emailed to you at addresses you provided on your application. The certified copy of your Marriage License is the legal record of your marriage that is recorded with Utah County and the State of Utah.

If either spouse is planning on changing their last name, the Social Security office and the Drivers License Division will want to see either the digital or paper certified copy of the Marriage License. Social Security and the Drivers License Division are the two main government agencies that you will need to file a name change with. Most government and private organizations that have a need to verify your marital status will only need to see your certified copy, they won't need to keep it. If you do need additional certified copies of your license you can order them through our website at [www.utahcounty.gov/Dept/ClerkAud/CertCopy.html](http://www.utahcounty.gov/Dept/ClerkAud/CertCopy.html). Additional copies are \$10.00 and include a paper and digital copy.

You can find more information about changing your name on our website at [www.utahcounty.gov/Dept/ClerkAud/Marriage.html](http://www.utahcounty.gov/Dept/ClerkAud/Marriage.html). Look for "How Do I Change My Name?" in the Frequently Asked Questions box on the page.

## CONGRATULATIONS!

WE HOPE YOU AND YOUR SPOUSE WILL BE VERY HAPPY TOGETHER!