



ANNUAL STATEMENT FOR CONTINUED PROPERTY TAX EXEMPTION

UTAH COUNTY BOARD OF EQUALIZATION

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Provo, Utah 84601
Phone (801) 851-8110
email: boe@utahcounty.gov
(email in PDF. Format only)

This statement is submitted annually to an organization property tax exempt status. This form must be received by the county by March 1st to be considered timely filed.

General Information

Name of organization applying (must be the recorded owner of the property)			EIN or other tax ID number
Organization Mailing Address			Current Tax Year
City	State	Zipcode	Tax year of original exemption
Contact person / authorized representative		Email Address	Telephone numbers

The organization is claiming an exclusive use exemption for the properties contained in this statement for the following purpose:
(Check only one box. This must be the main purpose of the organization.)

- Charitable Purpose Educational Purpose Religious Purpose

Property Information *(REQUIRED! Please read and complete information below)*

If the organization applying for the continuance of an exemption has more than five real property parcels or personal property accounts, a list of the real property parcels and/or the personal property accounts may be submitted in lieu of submitting additional statements. Each Real Property Parcel or Personal Property account listed must also have the property location and the percent taxable (if any) included.

Please list personal property accounts located on or within exempt real property owned by this organization on the same line.

Land Parcel/Serial # <i>(ex. 00:000:0000)</i>	Pers Prop Acct # <i>(ex. 00000)</i>	Real property address or location/address of personal property equipment	*Percent Taxable <i>(0% to 99%)</i>

**Percent of Real property that is leased to or used as part of a for profit business. This percentage of the real property would not qualify for tax exempt status and would be subject to annual property tax assessment.*

Schedule A—Real Property

- A1) Please attach a list of any disposed of (sold off) real property that received an exemption in prior year. List by serial number and address.
- A2) Has there been any change in the use of any of the property listed since January 1 of last year?
 ___ Yes, there has been a change in use. I have attached a separate sheet describing the change for each property affected.
 ___ No, there has been no change in use.
- A3) Does any person or other organization conduct business for profit on or with any of the property listed above?
 ___ Yes, I have attached a separate sheet giving the name, address, a description of the for profit user, and their usage of the property.
 ___ No, there is no other individual or organization that conducts for profit business on the property listed above.
- A4) Does any person or other organization use the property not for profit AND pay a fee for that use that is greater than the cost of maintenance and utilities associated with the property?
 ___ Yes, I have attached a separate sheet giving the name, address, a description of the not for profit user(s), and their usage of the property.
 ___ No, there is no other individual or organization conducts not for profit business on the property listed above.

Schedule B—Personal Property

All questions in this section refer to tangible personal property. Tangible personal property is defined as having an acquisition of greater than \$150 and is critical to the actual business operation. Questions B4 to B6 do not apply to Educational or Religious organizations.

- B1) Please attach a complete list of all new tangible personal property acquired in the previous year for which an exemption is requested. Equipment housed in a hospital is exempt from this requirement.*
- B2) Please attach a complete list of all disposed tangible personal property exempted in a prior year. Equipment housed in a hospital is exempt from this requirement.*
- B3) Have there been any changes in the use of the personal property since January 1, 2019?
 Yes, there has been a change in use. I have attached a separate sheet describing the changes.
 No, there has been no change in use.
- B4) Does any person or organization conduct business for profit by using the personal property?
 Yes, I have attached a separate sheet giving the name, address, a description of the for profit user, and their usage of the personal property.
 No, there is no other individual or organization that conducts for profit business using any personal property owned by the organization.
- B5) Is any personal property at this location being leased/rented from another organization or person?
 Yes, I have attached a separate sheet giving the name, address, a description of the lease, and the usage of the personal property.
 No, there is no personal property that is leased from another organization or person for-profit.
- B6) Is any personal property at this location being rented to any organization or person who pays a fee for that use that is greater than the cost of repair or replacement of the personal property?
 Yes, I have attached a separate sheet listing the personal property that is rented, the fees charged for the rental, and the repair or replacement cost associated with that property.
 No, there is no personal property is rented to any outside organization or individual.

*They county may request a complete listing of personal property if one has not been provided by the organization in the past.

Schedule C—Beneficiaries

Questions C3 to C5 do not apply to Educational or Religious organizations.

- C1) Has there been any change in the stated purpose of the charitable, educational or religious organization?
 Yes, I have attached a separate sheet explaining the change in the purpose of the organization.
 No, there has been no change.
- C2) If an educational organization, please attach or provide website links to the following information.
 Summary of curriculum
 Summary of faculty and administrative staff
 Summary of student enrollment and statistics.
- C3) Has there been a change in how the organization is being funded since the prior year?
 Yes, I have attached a separate sheet explaining how the funding of the organization has changed.
 No, there has been no change.
- C4) How have the communities or individuals served by the charitable organization in the prior year benefited from the products or services provided by the organization (reduced fees, usage of properties, or donation of products or services)?
Please attach a separate sheet or annual report detailing the organization's benefit to the community.

Schedule C—Beneficiaries cont.

C5) What percentage of earnings in the prior year were given as charitable benefits to the communities or individual served by the charitable organization?

Please attach a separate sheet showing a summary of income, expenses, and net monetary benefit to the community.

Schedule D—Vehicles

All questions in this section refer only to vehicles owned by the organization and registered in Utah County. Questions D4 and D5 do not apply to Educational or Religious organizations.

D1) Please list all new vehicles purchased in the prior year. (motor vehicles, motor cycles, scooters, bikes, campers, motor homes, travel trailers and recreational vehicles)

Please list year, make, model, VIN number, license plate number, and how the vehicle is being used.

D2) Please list all vehicles disposed of in the prior year. (motor vehicles, motor cycles, scooters, bikes, campers, motor homes, travel trailers and recreational vehicles)

Please list year, make, model, VIN number, and license plate number.

D3) Are any of the newly acquired vehicles listed in question D1 being leased or rented from another organization or person?

- Yes, I have attached a separate sheet listing the leased vehicles and the individual or organization holding the lease.
- No, all newly acquired vehicles are owned by the organization.

D4) Are any of the vehicles owned by the charitable organization used by any other organization or individual as part of a for-profit business?

- Yes, I have attached a separate sheet listing the vehicles owned by the organization detailing their use by another organization or individual as part of a for-profit business.
- No, none of the vehicles owned by the organization are used for any for-profit business.

D5) Are any of the vehicles owned by the charitable organization being rented to any organization or person who pays a fee for that use that is greater than the cost of repair or maintenance of the vehicle?

- Yes, I have attached a separate sheet listing the vehicles that are rented, the fees charged for the rental, the repair or maintenance costs associated with those vehicles and an explanation of the reason for the rentals.
- No, there are no vehicles rented to any outside organization or individual.

Certification

I certify that all of the information herein, including any accompanying statements, is true, correct, and complete to the best of my knowledge and belief. I further certify that I am the authorized representative of the organization listed on the Annual Statement and am authorized to sign this form. I am aware this renewal application is required to be returned to the Utah County Tax Administration Office at 111 S. University Avenue, Provo UT 84601 by the appropriate deadline each year. I am aware if this statement is not returned, the exemption on these properties and/or personal property accounts can be revoked by the Utah County Board of Equalization.

Signature of Organization Representative

Printed Name of Signee

Date

Title of Signee

Contact Phone Number of Signee