PROCUREMENT METHOD AND CONTRACT FORMATION§

All purchases are to be made in Utah County's best economic interest

Purchase of Supplies		
Cost of Purchase	Method	PO / Contract (default)#
$2,500 and less		PO
$2,501 - $5,000	3 Written Quotations	PO
$5,001 - $10,000	4 Written Quotations	PO
$10,001 - $50,000	4 Written Quotations	Contract
Over $50,001	Sealed bid/proposal	Contract

Purchase of Services or Construction		
Cost of Purchase	Method	PO / Contract (default)#
$2,500 and less		PO
$2,501 - $5,000	3 Written Quotations	Contract
$5,001 - $50,000	4 Written Quotations	Contract
Over $50,001	Sealed bid/proposal	Contract

§ These tables are for reference only and should not be used in place of the official Procurement Rules and Regulations.

Default PO / Contract can be altered if recommended by PA and Attorney's Office and approved by Commissioners.